



Republic of the Philippines  
**Early Childhood Care and Development Council**

**ECCD COUNCIL ADVISORY NO. 4, SERIES OF 2024**

**FOR** Provincial Governors  
City and Municipal Mayors

**ATTENTION** Local Social Welfare and Development Officers

**DATE** March 26, 2024

**SUBJECT** Guidelines for the Conduct of the Moving Up Ceremony  
for SY 2023-2024

1. All classes for Early Learning Programs in SY 2023-2024 are recommended to end no later than **May 24, 2024**, as previously announced in ECCD Council Advisory No. 3, Series of 2024. End-of-School Year Programs such as *Moving Up Ceremonies* are recommended to be conducted from **June 3-7, 2024**.
2. All concerned are reminded to ensure that the assessment of children's learning outcomes using tools such as the ECCD Checklist has been properly conducted by the Child Development Teacher/Worker including interviews with parents if necessary.
3. The following guidelines shall be observed in the conduct of Closing Programs for children aged 0 to 4 years old enrolled in Early Learning Programs for SY 2023-2024:
  - a. **Certificates of Completion or Attendance** shall be issued to **all children enrolled**;
  - b. Special awards, including the awarding of medals and ribbons, during closing programs are highly discouraged as announced in the Advisory regarding Giving of Special Awards During Moving Up released on February 11, 2020.
  - c. Closing program attire shall be discussed and agreed upon amongst all parents; the use of a **toga is not required**; and
  - d. **Health protocols** such as the use of personal protective equipment (i.e. face masks), physical distancing, and other safety and health guidelines should be observed in the conduct of assessments, closing programs, and other related activities as deemed appropriate.
4. Year-end conferences, or **Parent-Teacher Conferences** are recommended to be conducted from **June 17-21, 2024** by the CDT/W with parents and/or guardians regarding the results of the assessment for the facilitation of registration of all Pre-Kindergarten 2 children entering Kindergarten. It is understood that the parents and/or guardians of the child shall be provided the original copy of the ECCD Checklist for enrollment purposes.

For your information and guidance.

A handwritten signature in blue ink, appearing to read 'T. Inciong'.

**TERESITA G. INCIONG, Ed.D., DPM**  
Vice-Chairperson and Executive Director

