



Date: _____

Gentlemen:

Please quote your lowest government price (s), stating the shortest time of delivery on the item(s) listed below and submit your quotation duly signed by your representative through email or sealed envelope directed to the Chairperson, Bids and Award Committee of this office on or before November 25, 2024.

If you do not have the exact item on request, please feel free to offer the equivalent or possible substitute.

Very Truly yours,

NECHTAS D. LARGO
 BAC, Chairperson

QTY	UNIT	ARTICLES AND DESCRIPTION	UNIT PRICE	TOTAL
		Supply and Delivery of Wooden Plaque		
		Specifications:		
68	pcs.	- Wood Box Plaque 8x8" Walnut Color with Brass Plate UV Print only		
8	pcs.	- Wood Box Plaque 6x6" Walnut Color with Brass Plate UV Print only		
		Other Requirements:		
		PhilGEPs Registration No.		
		BIR Certificate of Registration		
		Mayor's Permit		
		Business/Income Tax Return		
		Omnibus Sworn Statement (Revised)		
		Terms of Payment:: Send Bill		
		Quotations are inclusive of all Taxes		
		For any queries, you may Contact Nos. 8571-6833/8571-4615		
		Email Add: ndl@eccdcouncil.gov.ph/cora@eccdcouncil.gov.ph/glenn@eccdcouncil.gov.ph		

After having carefully read and accept your requirements, I/we quote you on the above items and bind ourselves to deliver the above articles and description within the specified dates. The quotations are good up to 60 calendar days.

SUPPLIER	
Signature	
Company Name	
Name	
Address	
Telephone Nos.	
Fax Nos.	