

Republic of the Philippines
EARLY CHILDHOOD CARE AND DEVELOPMENT COUNCIL
 4th Floor, Belvedere Tower, No. 15, San Miguel Avenue, Ortigas Center, Pasig City

Date: _____

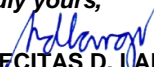
REQUEST FOR QUOTATION

Gentlemen:

Please quote your lowest government price (s), stating the shortest time of delivery on the item(s) listed below and submit your quotation duly signed by your representative through email or sealed envelope directed to the Chairperson, Bids and Award Committee or thru the authorized canvasser of this office on or before November 18, 2024.

If you do not have the exact item on request, please feel free to offer the equivalent or possible substitute.

Very Truly yours,


NECITAS D. LARGO
 BAC, Chairperson

QTY	UNIT	Description	Unit Price	Total
1	lot	Printing of the following materials for ITED Program		
		1. Weekly Plan & Parent Journal		
		Quantity - 375 copies		
		Cover:		
		Cover - Full color, 120GSM with Transparency		
		Back cover: Morocco paper (Lavander/purple)		
		Inside:		
		No. of page: 80, Back to back print		
		Color: Black and White		
		Spread size: 13 W x 8 1/2" L		
		Material: Copy paper, long, 80 gsm		
		Binding: Spiral Plastic Coil Bind		
		2. ECCD Checklist (Book Alike)		
		Quantity:80 Sets		
		Specs:		
		Child's record 1 = 28 pages including cover		
		Child's record 2 = 24 pages including cover		
		Child's Table of Scores = 8 pages including cover		
		Cover: C2S160 Inside: Matte 60		
		Spread: 17" x 11" Folded 8 1/2" x11"		
		Cover: 4/1 Inside: 1/1		
		Binding: Saddles		
		How to use = 30 pages including cover		
		Cover: C2S160 Inside: Matte 60		
		Spread: 17" x 11" Folded 5 1/2" x 8 1/2"		
		Cover: 4/0 Inside: 1/1		
		Binding: Saddles		
		3. Learning Resource Packages (LRPs) No. 1-8		
		Technical Specification:		
		Quantity:80 Sets		
		Cover:		
		Size - letter size (11" x 8.5") landscape (LRPs No. 1-7)		
		LRP No.8 - letter size 11" x 8.5" (F)		
		Color - Front Cover: 4/1 and Back Cover: 4/0		
		Fold coat caliper 15, matt. Lam		
		Inside:		
		Size - letter size (11" x 8.5") landscape (LRPs No. 1-7)		
		LRP No.8 - letter size 11" x 8.5" (F)		
		Color - 1 color		
		Paper - matte paper 70#		
		File supplied		
		Double loop ring bind, Offset Printing		

QTY	UNIT	Description	Unit Price	Total
		No. of Pages per LRP including front cover and back cover:		
		BOOK NO.	NO. OF PAGES	NO. OF COPIES
		LRP No. 1	28	80
		LRP No. 2	39	80
		LRP No. 3	140	80
		LRP No. 4	18	80
		LRP No. 5	274	80
		LRP No. 6	285	80
		LRP No. 7	123	80
		LRP No. 8	221	80
		Pls. provide the final copy for approval prior to the production		
		Delivery - 10 days upon ECCDC approval of the printed final copy		
		Other Requirements:		
		PhilGEPs Registration No.		
		Business/Income Tax Return		
		BIR Registration Certificate		
		Mayors Permit		
		Omnibus Sworn Statement Notarized		
		Terms of Payment:: Send Bill		
		Quotations are inclusive of all Taxes		
		For any queries, you may Contact Nos. 8571-6833/8571-4615		
		Email Add: ndl@eccdcouncil.gov.ph/cora@eccdcouncil.gov.ph/glenn@eccdcouncil.gov.ph		

After having carefully read and accept your requirements, I/we quote you on the above items and bind ourselves to deliver the above articles and description within the specified dates. The quotations are good up to 60 calendar days

Signature	
Name	
Office/Company Name	
Address	
Telephone Nos.	
Fax No.	