Republic of the Philippines
EARLY CHILDHOOD CARE AND DEVELOPMENT COUNCIL
4/F Belvedere Tower, No. 15 San Miguel Avenue, Ortigas Center, Pasig City
Tel. No. 8571-6833; 8571-4612

Date: _____

REQUEST FOR PROPOSAL

Gentlemen:

Please quote your lowest government price (s), stating the shortest time of delivery on the item(s) listed below and submit your quotation duly signed by your representative through email or sealed envelope directed to the Chairperson, Bids and Award Committee or thru the authorized canvasser of this office on or before December 2, 2024.

If you do not have the exact item on request, please feel free to offer the equivalent or possible substitute.

Very Truly yours,

NECITAS D. LARGO
BAC Chairperson

QTY	UNIT	ARTICLES AND DESCRIPTION	UNIT PRICE	TOTAL
1	lot	**Engagement of Communication Plan Specialists/Consultancy**		
		Duration: December 2024 to May 2025		
		Qualifications:		
		A. At least five (5) years of relevent experience in strategic communication development and management including planning and delivering communication strategies and campaigns is required.		
		B. Provision of examples of relevant experience in working for governments and/or consultancy assignments especially in strategic communications planning		
		Pls. see attached TOR		
		Other requirements:		
		1. Curriculum Vitae and proposal		
		2. Organization Profile		
		3. PhilGEPS Registration Number		
		4. Business/Income Tax Return		
		5. Mayor's/Business Permit		
		6. Omnibus Sworn Statement		
		Terms of Payment: three (3) Tranches		
		Quotations are inclusive of all Taxes		
		Email Add: ndl@eccdcouncil.gov.ph/cora@eccdcouncil.gov.ph/glenn@eccdcouncil.gov.ph		
		For any queries, you may Contact Nos. 8571-6833/8571-4615		

After having carefully read and accept your requirements, I/we quote you on the above items and bind ourselves to deliver the above articles and description within the specified dates. The quotations are good up to 60 calendar days.

CONSULTANT	
Signature	
Name	
Company Name	
Address	
Telephone Nos.	
Fax Nos.	