Republic of the Philippines
Early Childhood Care and Development Council
4th Floor Belvedere Tower, No. 15 San Miguel Ave., Ortigas Center, Pasig City 1605
Telephone & fax: (02) 571-4615 / 571-6590 / 571-6833 / 571-8041 email address: info.eccdc@gmail.com

Date: _____

REQUEST FOR QUOTATION

Gentlemen:

Please quote your lowest government price (s), stating the shortest time of delivery on the item(s) listed below and submit your quotation duly signed by your representative through email or sealed envelope directed to the Chairperson, Bids and Award Committee of this office on or before March 20, 2024.

If you do not have the exact item on request, please feel free to offer the equivalent or possible substitute.

Very Truly yours,

NECITAS D. LARGO
BAC, Chairperson

QTY	UNIT	Description	Unit Price	Total
850	pcs.	Supply and Delivery of Certificate Holder for Program Unit Trainings/Workshops		
		Certificate Holder		
		- Color: Green		
		- Size: short/letter size		
		- With Clear Protective Sheet inside with matching ribbon corners (green)		
		- **Landscape Style**		
		- Embossed ECCDC logo (3.5")		
		Sample holder for approval before production		
		Other Requirements to be submitted:		
		Philgeps Registration Number		
		Mayor's Permit		
		BIR Registration Certificate		
		Income/Business Tax Return		
		Omnibus Sworn Statement		
		Conditions:		
		Terms of Payment: Send Bill		
		Quotation - inclusive of VAT		
		For any queries, you may Contact Nos. 8571-6833/8571-4615		
		Email Add: bac@eccdcouncil.gov.ph/cora@eccdcouncil.gov.ph		

After having carefully read and accept your requirements, I/we quote you on the above items and bind ourselves to deliver the above articles and description within the specified dates. The quotations are good up to 60 calendar days

Signature	
Name	
Office/Company Name	
Address	
Telephone Nos.	
Fax No.	