

Republic of the Philippines
EARLY CHILDHOOD CARE AND DEVELOPMENT COUNCIL
 4th Floor, Belvedere Tower, No. 15, San Miguel Avenue, Ortigas Center, Pasig City

Date: _____


REQUEST FOR QUOTATION

Gentlemen:

Please quote your lowest government price (s), stating the shortest time of delivery on the item(s) listed below and submit your quotation duly signed by your representative through email or sealed envelope directed to the Chairperson, Bids and Award Committee or thru the authorized canvasser of this office on or before January 26, 2024.

If you do not have the exact item on request, please feel free to offer the equivalent or possible substitute.

Very Truly yours,


NECITAS D. LARGO
 BAC, Chairperson

QTY	UNIT	Description	Unit Price	Total
480	copies	Printing of Weekly Plan & Parent Journal for ITED Program		
		Cover:		
		Cover - Full color, 120GSM with Transparency		
		Back cover: Morocco paper (Lavander/purple)		
		Inside:		
		No. of page: 80, Back to back print		
		Color: Black and White		
		Spread size: 13 W x 8 1/2" L		
		Material: Copy paper, long, 80 gsm		
		Binding: Spiral Plastic Coil Bind		
		Pls. provide the final copy prior to production		
		Delivery - 15 days upon ECCDC approval of the printed final copy		
		Other Requirements:		
		PhilGEPs Registration No.		
		Business/Income Tax Return		
		BIR Registration Certificate		
		Mayors Permit		
		Omnibus Sworn Statement Notarized		
		Terms of Payment:: Send Bill		
		Quotations are inclusive of all Taxes		
		For any queries, you may Contact Nos. 571-6833/571-4615 loc. 831		
		Email Add: ndl@eccdcouncil.gov.ph/cora@eccdcouncil.gov.ph		

After having carefully read and accept your requirements, I/we quote you on the above items and bind ourselves to deliver the above articles and description within the specified dates. The quotations are good up to 60 calendar days

Signature	
Name	
Office/Company Name	
Address	
Telephone Nos.	
Fax No.	