



Republic of the Philippines
Early Childhood Care and Development Council

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REQUEST FOR PROPOSAL

RFP Reference No. 2023-11-682

**ENGAGEMENT OF AN EXPERIENCED PRODUCTION TEAM FOR THE
ADVOCACY AND INSTRUCTIONAL VIDEO PACKAGE FOR THE ECCDC COUNCIL**

The Early Childhood Care and Development Council (ECCDC), intends to apply the sum of: **NINE HUNDRED FIFTY THOUSAND PESOS (PhP950,000.00)** being the Approved Budget for the Contract (ABC) to payment under the project for the Engagement of an Experienced Production Team for the Advocacy and Instructional Video Package for the ECCDC Council. In view of this, may we request Consultants/Providers to submit **Proposal** with the following requirements, terms and conditions for compliance:

For submission:

1. Minimum Eligibility Requirements:
 - a. PhilGEPS Registration Number;
 - b. Business/Mayor's Permit for 2023 issued by the city or municipality when the principal place of business of the prospective supplier is located or equivalent; and
 - c. Income/Business Tax Return
2. BIR Certificate of Registration
3. Technical Requirements:
 - a. Proposal of the Consultant/Provider
 - b. Curriculum Vitae each member of a production team
 - c. Company Profile (Annex 1)
 - d. Qualification Requirements (Annex 2)
 - e. Terms of Reference (TOR) (Annex 3)
 - f. Omnibus Sworn Statement (Annex 4)
4. Financial Requirements:
 - a. Completely filled out Financial Proposal Form (Annex 5 and 5-1);
 - b. Supplier's/Provider's price proposal must not be more than the ABC and must be inclusive of VAT;

- c. Price must be valid for One Hundred Twenty (120) calendar days upon submission of proposal.

Should your company be interested, you may submit your open proposal on or before November 20, 2023 not later 4:00 PM thru email address bac@eccdcouncil.gov.ph .

Thank you.


NECITAS D. LARGO
BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit our proposal for the Engagement of an Experience Production Team for the Advocacy and Instructional Video Package for the ECCD Council.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation of Company Authorized Representative (in print)

Contact Details (Tel. No. Fax No. & Email Address)

Date