

Annual Procurement Plan for FY 2022

Updated as of December 31, 2022

Other Category

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)/Actual			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract/ PO Signing		Total	MOOE	CO	
1	General Administrative Support											
	2022 Mid-Year Assessment and Planning											
	Food and Accommodation	Admin and Finance Unit	NP-LRPV	02-Jul-22	07-Jul-22	13-Jul-22	14-Jul-22	GAA - Current	352,000.00	352,000.00		
	Rental of Van	Admin and Finance Unit	NP-SVP	12-Jul-22	15-Jul-22	16-Jul-22	16-Jul-22	GAA - Current	70,000.00	76,000.00		
	2022 Year-End Assessment cum General Assembly											
	Food and Accommodation	Admin and Finance Unit	NP-LRPV	01-Dec-22	06-Dec-22	16-Dec-22	16-Dec-22	GAA - Current	378,400.00	378,400.00		
	Rental of Van	Admin and Finance Unit	NP-SVP	October - December 2022				GAA - Current	70,000.00	70,000.00		Not push through since the activity is within Metro Manila
	GAD ECCD Council personnel Activities											
	Celebration of National Women's Month											
	Supply and Delivery of GAD Advocacy Materials	Admin Unit	Shopping	March 2022				GAA - Current	42,175.00	42,175.00		
	Conduct of GAD Planning & Budgeting and Annual Accomplishment Report											* The activity was initially plan to be conducted outside the office, however, the issuance of MC No. 3 where an OIC was restricted to engaged in new contract, the planned activity did not push through. Hence, the activity was conducted in the office.
	Board and Lodging	Admin Unit	NP-LRPV	October - December 2022				GAA - Current	198,000.00	198,000.00		
	Conduct of Training/Workshop on HG DG Tool											The activity was initially plan to be conducted outside the office, however, the issuance of MC No. 3 where an OIC was restricted to engaged in new contract, the planned activity did not push through.
	Food and Accommodation	Admin Unit	NP-LRPV	December 2022				GAA - Current	43,000.00	43,000.00		
	Conduct Gender Mainstreaming Evaluation on Framework											
	Food and Accommodation	Admin Unit	NP-LRPV	01-Dec-22	06-Dec-22	16-Dec-22	16-Dec-22	GAA - Current	43,000.00	43,000.00		
	Senior Citizen and Person with Disability											
	Conduct of Training/Orientation on Disability Sensitivity											The activity was supposed to take place, but majority of the attendees were unable to join because they have priority programs rescheduled for implementation on the same date
	Purchase of Token for the Speakers/Facilitators	Admin Unit	Shopping	October - December 2022				GAA - Current	12,000.00	12,000.00		
	Provision of Assistive Device for SC and PWD											
Procurement of Wheel Chair & Crutches	Admin Unit	Shopping	March 2022				GAA - Current	5,000.00	5,000.00			
Designate Comfort Room/Lavatory Accessible to SC and PWD												
Supply, Delivery and Installation of Handrails for the designed CR/Lavatory	Admin Unit	Shopping	June - December 2022				GAA - Current	14,500.00	14,500.00		As suggested by the Engineering Unit, to put on-hold the installation of handrails since there will be an ongoing renovation of the office	
Repair and Maintenance												
Maintenance of other IT Office Equipment (Computer, printer, etc.)	ICT Unit	NP-SVP	May - December 2022				GAA - Current	375,000.00	375,000.00			

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	Cloud Hosting	ICT Unit	NP-SVP	January - December 2022				GAA - Current	180,000.00	180,000.00		Due to the extended contract of UNICEF to the developers of NEMEAS, the system's turn over to ECCDC Council has yet to be started.
	Google Workspace	ICT Unit	NP-SVP	26-Jan-22	31-Jan-22	14-Feb-22	14-Feb-22	GAA - Current	119,952.00	119,952.00		
	Internet Service Provider	ICT Unit	NP-SVP	28-Apr-22	05-May-22	16-May-22	16-May-22	GAA - Current	600,000.00	600,000.00		
	Multi-Media Editing Software Subscription (Online)	ICT Unit	NP-DC	December 2022				GAA - Current	59,808.00	59,808.00		
	Tablets (For recording of data during field/program monitoring)	ICT Unit	NP-SVP	25-May-22	31-May-22	10-Jun-22	10-Jun-22	GAA - Current	62,160.00		62,160.00	
	Furniture and Fixtures (Fabrication/Installation/Off-the-shelf Cabinet - 5 units & Steel Cabinets)	Admin and Finance Unit	NP-SVP	January - December 2022				GAA - Current	50,000.00	50,000.00		Not push through due to renovation of the Office
	Cleaning of chair and sofa	Admin and Finance Unit	NP-SVP	January - December 2022				GAA - Current	20,000.00	20,000.00		
	Preventive maintenance of Office Equipment (Aircons)	Admin and Finance Unit		08-Dec-21	14-Dec-21	03-Jan-22	03-Jan-22	GAA - Current	75,000.00	75,000.00		
	Preventive maintenance of Office Equipment (copier, etc.)	Admin and Finance Unit	NP-DC	January - December 2022				GAA - Current	110,000.00	110,000.00		
	Repair and Maintenance of ECCDC Vehicle and procurement of Spare parts	Admin and Finance Unit	NP-SVP	January - December 2022				GAA - Current	200,000.00	200,000.00		
	Disinfectant and sanitation of ECCD Office	Admin and Finance Unit	Shopping	January - December 2022				GAA - Current	20,000.00	20,000.00		Pest Control and disinfectant of the office was not push through due to the renovation of the office
	Pest Control Services	Admin and Finance Unit	Shopping	January - December 2022				GAA - Current	20,000.00	20,000.00		
	Office Administrative											
	Purchase of Ink for ID PVC Card Printer	Admin and Finance Unit	NP-SVP	December 2022				GAA - Current	10,000.00	10,000.00		Ink for the ID PVC Card is not available in the market
	Purchase of Tablet Cover and Screen Protector - 3 pcs	Admin and Finance Unit	Shopping	Jun 22				GAA - Current	5,400.00	5,400.00		
	Purchase of Air Purifier	Admin and Finance Unit	Shopping	Sep 22				GAA - Current	9,998.00	9,998.00		
	Repair of Tiles and Drainage of ECCDC (Repair of ECCD Office Unit A, B & D)	Admin and Finance Unit	PB	27-Jul-22	15-Aug-22	04-Nov-22	08-Nov-22	GAA/CO	1,192,768.62		1,192,768.62	
	Renewal of Individual of Program Consultant	Admin and Finance Unit	NP-HT	January & June 2022				GAA - Current	1,485,000.00	1,485,000.00		
	Engagement of Individual of ICT Unit Consultant	Admin and Finance Unit	NP-HT	21-Dec-22	27-Dec-22	29-Dec-22		GAA - Current	420,000.00	420,000.00		
2	Operations											
	2.1 Information, Education, Communication and Advocacy (IECA)											
	2022 EARLY YEARS FAIR (5 ONLINE EVENTS AND 1 FACE-TO-FACE)											See attached Justification
	Engagement of Events Management Team	IECA Unit	NP-SVP	04-Nov-22	11-Nov-22	15-Nov-22	17-Nov-22	GAA	395,000.00	395,000.00		
	Filipino Sign Language Interpreters	IECA Unit	NP-Scientific	October - November 2022				GAA	36,000.00	36,000.00		
	Food and Venue (Face-to-Face)	IECA Unit	NP-LRPV	18-Nov-22	24-Nov-22	25-Nov-22	29-Nov-22	GAA	225,000.00	225,000.00		
	Supplies											
	Purchase of Plaque	IECA Unit	Shopping	November 2022				GAA	25,500.00	25,500.00		
	Purchase of Token	IECA Unit	Shopping	November 2022				GAA	16,500.00	16,500.00		
	Talent Fee for Performers	IECA Unit	Shopping	November 2022				GAA	15,000.00	15,000.00		
	Host for Closing Ceremony	IECA Unit	Shopping	November 2022				GAA	30,000.00	30,000.00		
	Engagement of Photo and Video Services	IECA Unit	Shopping	November 2022				GAA	45,000.00	45,000.00		

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	<b>Kwentuhang Bullilit</b>											
	Purchase of Token	IECA Unit	Shopping	February - June 2022				GAA	17,000.00	17,000.00		
	<b>Bullilit TV (18 Episode)</b>											
	Professional Host (9 days @P15,000.00)	IECA Unit	NP-Scientific	June - December 2022				GAA	60,000.00	60,000.00		
	Talent	IECA Unit	NP-Scientific	03-May-22	09-May-22	12-May-22	12-May-22	GAA	85,000.00	85,000.00		
	Resource Person (8 pax @P5,000.00)	IECA Unit	NP	June - December 2022				GAA	40,000.00	40,000.00		
	Engagement of Production Team	IECA Unit	NP-SVP	03-May-22	09-May-22	12-May-22	12-May-22	GAA	848,800.00	848,800.00		
	Purchase of Production Supplies (props)	IECA Unit	Shopping	May - June 2022				GAA	5,000.00	5,000.00		
	<b>Distribution of Advocacy Materials</b>											
	Courier Fee	IECA Unit	NP-SVP	November - December 2022				GAA	66,000.00	66,000.00		
	<b>Printing of ECCDC IECA Materials</b>											
	Printing of Annual Report 2021	IECA Unit	NP-SVP	05-Mar-22	10-Mar-22	14-Mar-22	14-Mar-22	GAA	148,000.00	148,000.00		
	<b>IECA Seminar, Training and Conference</b>											
	Engagement of Organization for conducting Technical Writing Workshop	IECA Unit	NP-SVP	05-May-22	11-May-22	16-May-22	16-May-22	GAA	112,000.00	112,000.00		
	<b>Communication Plan for Safe Reopening</b>											
	Printing of Posters (4pcs./LGU)	IECA Unit	NP-SVP	August - September 2022				GAA	659,200.00	659,200.00		
	<b>Legacy Book (10th Year Anniversary of RA 1410)</b>											
	Publishing and Production Team	IECA Unit	NP-SVP	03-Sep-22	09-Sep-22	18-Nov-22	18-Nov-22	GAA	798,888.88	798,888.88		
	Printing of Legacy Book	IECA Unit	NP-SVP	December-2022				GAA	500,000.00	500,000.00		
<b>3</b>	<b>Policy Research and Program Development Division</b>											
	<b>3.1.1 Early Childhood Education Program (ECEP)</b>											
	<b>Early Childhood Education Program (ECEP) 50 CDTs and 50 CDWs in 2 Universities</b>											
	Tuition and other Fees	PPU	NP/AA	September - October 2022				GAA	2,525,000.00	2,525,000.00		See attached justification
	Meals and Accommodation of Scholars, ECCD Staff & Universities/Faculty	PPU	NP-LRPV	September - November 2022				GAA	9,776,800.00	9,776,800.00		
	Food and Accommodation of ECCDC Staff	PPU	NP-LRPV	September - November 2022				GAA	132,000.00	132,000.00		
	Food and Accommodation of University Staff	PPU	NP-LRPV	September - November 2022				GAA	369,600.00	369,600.00		
	<b>3.1.2 Induction Programs of Child Development Workers</b>											
	<b>Courier Services</b>											
	Courier Services (Letters, modules, LRPs, Certificate and other materials)	PPU	NP-LRPV	05-Mar-22	10-Mar-22	14-Mar-22	14-Mar-22	GAA	580,450.20	580,450.20		
	<b>3.1.3 Integration Program for Child Development Teachers</b>											
	Accommodation for Participants and Facilitators	PPU	NP-LRPV	04-Nov-22	11-Nov-22	25-Nov-22	28-Nov-22	GAA - Current/Continuing	880,000.00	880,000.00		See attached justification
	<b>3.1.4 Learning and management an integration ECD Program (LMIEP) Course</b>											
	<b>LMIEP Batch 13 (Phase 3-Face to Face)</b>											
	Food and Accommodation	PPU	NP-LRPV	22-Mar-22	28-Mar-22	11-May-22	10-May-22	GAA - Current/Continuing	572,000.00	572,000.00		

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	<b>LMIEP Batch 14 (50 participants +15 facilitator and ECCD staff)</b>											
	Tuition Fee	PPU	NP-AA	July - December 2022					800,000.00	800,000.00		See attached justification
	Food and Accommodation Batch 14 Phase 1	PPU	NP-LRPV	16-Jul-22	22-Jul-22	25-Jul-22	25-Jul-22	GAA - Current/Continuing	840,000.00	840,000.00		
	Food and Accommodation Batch 14 Phase 3	PPU	NP-LRPV	04-Nov-22	09-Nov-22	23-Nov-22	23-Nov-22	GAA - Current/Continuing	500,000.00	500,000.00		
	<b>LMIEP Batch 15(50 participants + 15 facilitator and ECCD staff)</b>											
	Tuition Fee	PPU	NP-AA	August - December 2022				GAA - Current/Continuing	800,000.00	800,000.00		See attached justification
	Food and Accommodation	PPU	NP-LRPV	August - December 2022				GAA - Current/Continuing	845,000.00	845,000.00		
	Supplies and Materials	PPU	NP-SVP	July - December 2022				GAA - Current/Continuing	120,000.00	120,000.00		
	<b>3.1.5 Training of Trainers in ECCD in Emergencies (ECCDIE)</b>											
	<b>Batch 1: Luzon Cluster</b>											
	Food and Accommodations Participants and Facilitators	PPU	NP-LRPV	09-Jul-22	14-Jul-22	26-Jul-22	26-Jul-22	GAA - Current/Continuing	202,400.00	202,400.00		
	<b>Batch 2: Mindanao Cluster</b>											
	Food and Accommodations	PPU	NP-LRPV	August - September 2022				GAA - Current/Continuing	237,600.00	237,600.00		
	<b>Batch 3: Visayas Cluster</b>											
	Food and Accommodations	PPU	NP-LRPV	September - October 2022				GAA - Current/Continuing	237,600.00	237,600.00		
	Supplies s and Materials for the series of training	PPU	NP-SVP	August - October 2022				GAA - Current/Continuing	38,134.00	38,134.00		
	<b>3.1.6 Training of Trainers on the System for Prevention, Early Identification, Referral and Intervention of Delays, Disorders and Disabilities in Early Childhood</b>											
	Sending of printed copies of Guidebook and USB	PPU	NP-SVP	August - December 2022				GAA - Current/Continuing	514,500.00	514,500.00		
	TOT for the Implementation of the System for PEIRIDDEC (for PSWDO, PECCD, PHO, PNAO, Deped K & SPED Center											
	Food and Accommodation for Facilitators and Participants	PPU	NP-LRPV	18-Nov-22	25-Nov-22	05-Dec-22	05-Dec-22	GAA - Current/Continuing	300,000.00	300,000.00		
	TOT for the operationalization of Volume 2											
	Food and Accommodation for Facilitators and Participants	PPU	NP-LRPV	September - October 2022				GAA - Current/Continuing	246,400.00	246,400.00		
	TOT for the operationalization of Volume 3											
	Food and Accommodation for Facilitators and Participants	PPU	NP-LRPV	October - November 2022				GAA - Current/Continuing	246,400.00	246,400.00		
	Supplies s and Materials for the series of training	PPU	Shopping	September - October 2022				GAA - Current/Continuing	18,086.00	18,086.00		
	<b>3.1.7 HRD on the Localization of ITED</b>											
	<b>Activity Proper: HRD for the Implementer of the ITED Program (5-day Capacity-Building Training for 25 CDT/Ws and 5 LSWDOs/ECCD Focal Persons)</b>											
	Food and Accommodation of participants and Facilitator	PPU	NP-LRPV	August - September 2022				GAA - Current/Continuing	523,600.00	523,600.00		
	Supplies s and Materials for the series of training	PPU	Shopping	August - September 2022				GAA - Current/Continuing	45,800.00	45,000.00		
	<b>3.1.8 Home-Based ECCD Program Training</b>											
	Training of Program Facilitators											
	Food and Accommodation for ECCDC Staff and Participants	PPU	NP-LRPV	August - December 2022				GAA - Current/Continuing	831,600.00	831,600.00		

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	Writeshop/Workshop											
	Food and Accommodation for ECCDC Staff and Participants	PPU	NP-LRPV	August - December 2022				GAA - Current/Continuing	237,600.00	237,600.00		
	Supplies and Materials for the training	PPU	Shopping	August - December 2022				GAA - Current/Continuing	8,390.00	8,390.00		
	<b>3.1.9 National Early Learning Curriculum Training-of-Trainers (NELC-TOT)</b>											
	<b>NELC Training of Trainers</b>											
	Food and Accommodation of Participants and ECCD Staff	PPU	NP-LRPV	04-Nov-22	11-Nov-22	25-Nov-22	28-Nov-22	GAA - Current/Continuing	880,000.00	880,000.00		
	<b>3.1.10 Inception Program for ECCD Service Provider</b>	PPU	NP-LRPV	July - December 2023				GAA - Current/Continuing	583,001.00	583,001.00		See attached justification
	Food and Accommodation of Participants and ECCD Staff	PPU	NP-LRPV	18-Nov-22	25-Nov-22	05-Dec-22	05-Dec-22	GAA - Current/Continuing	1,500,000.00	1,500,000.00		
	<b>3.1.11 Training of Trainers for the Accreditation Guidelines</b>											
	Food and Accommodation of Participants and Facilitators	PPU	NP-LRPV	18-Nov-22	24-Nov-22	28-Nov-22	28-Nov-22	GAA - Current/Continuing	375,000.00	375,000.00		
	<b>Training on Program Development and Management cum Interim Provincial ECCD Coordinating Committee</b>											
	Food and Accommodation of Participants and ECCD Staff			01-Jun-22	07-Jun-22	13-Jun-22	13-Jun-22	GAA - Current/Continuing	384,000.00	384,000.00		
	Resource Person (8 pax @P5,000.00)	PPU	Shopping	June 2022				GAA - Current/Continuing	30,000.00	30,000.00		
	<b>3.1.13 PSWDO Strategic Planning</b>											
	Food and Accommodation of Participants and ECCD Staff	PPU	Shopping	18-Nov-22	24-Nov-22	25-Nov-22	25-Nov-22	GAA - Current/Continuing	375,000.00	375,000.00		
<b>4</b>	<b>Establishment of NCDCs:</b>											
	<b>4.1.1. Establishment of National Child Development Centers (NCDCs)</b>											
	Renewal of 2 Individual Consultant	ECCDC	NP-HT	January - June 2022				GAA	1,440,000.00	1,440,000.00		
	Procurement of Signage	ECCDC	PB	19-Nov-22	09-Dec-22	28-Dec-22		GAA	6,242,378.00	6,242,378.00		
	Procurement of Contents											
	Various Arts and Craft	ECCDC	PB	16-Nov-22	06-Dec-22	28-Dec-22		GAA	1,637,119.07	1,637,119.07		
	Various Music Instrument	ECCDC	NP-SVP	15-Nov-22	21-Nov-22	28-Nov-22	25-Nov-22	GAA	492,050.00	492,050.00		
	Various Story Books and Posters	ECCDC	NP-SVP	30-Nov-22	05-Dec-22	15-Dec-22		GAA	244,600.00	244,600.00		
	Various Manipulative Learning Materials	ECCDC	PB	16-Nov-22	06-Dec-22	23-Dec-22		GAA	1,986,790.68	1,986,790.68		
	Various Hygiene, Toilet and Bath	ECCDC	PB	16-Nov-22	06-Dec-22	28-Dec-22		GAA	2,260,912.43	2,260,912.43		
	Various Furniture, Fixtures and Accessories	ECCDC	PB	19-Nov-22	09-Dec-22	28-Dec-22		GAA	26,168,190.00	26,168,190.00		
	Various Equipment	ECCDC	PB	19-Nov-22	06-Dec-22	29-Dec-22		GAA	7,178,618.05	7,178,618.05		
	Procurement of Computer and Software for NCDCs	ECCDC	PB	17-Nov-22	07-Dec-22	27-Dec-22		GAA	3,206,000.00	3,206,000.00		
	Renewal of Rental of Warehouse for the NCDC Other Contents	ECCDC	NP-SVP	January - December 2022				PAGCOR	917,280.00	917,280.00		
	Courier Services (48 sets computers)	ECCDC	NP-SVP	23-Apr-22	29-Apr-22	11-May-22	11-May-22	GAA	265,525.00	265,525.00		
	Freight Forwarding (118 sets contents)	ECCDC	PB	19-Nov-23	09-Dec-22	29-Dec-22		PAGCOR/GAA	1,483,599.29	1,483,599.29		
	Courier Services (131 sets contents)	ECCDC	NP-SVP	11-Nov-22	17-Nov-22	223-11-22	25-Nov-22	PAGCOR/GAA	675,800.00	675,800.00		
<b>5</b>	<b>Other Supplies and Materials</b>											
	Supply and Delivery of Flash Drive (16GB, 32GB, 64GB and 128GB)	ECA, Indarson, Integration, LMIEP, EDOE, HR, NELC, Inception	NP-SVP	13-Apr-22	19-Apr-22	11-May-22	11-Apr-22	GAA	281,040.00	281,040.00		
	Supply and Delivery of ECCD Polo Shirt	ECA, LMIEP, ECEP, TOT, HR, Integration	NP-SVP	15-Nov-22	21-Nov-22	29-Nov-22	29-Nov-22	GAA	103,400.00	103,400.00		
	Supply and Delivery of ECCD Bag	KEEP, LMIEP, NELC, System, Inception	NP-SVP	02-Jul-22	07-Jul-22	25-Jul-22	25-Jul-22	GAA	71,300.00	71,300.00		
	Supply and Delivery of ECCD Bag (Nurture the Child Bag)	NELC, Integration	Shopping	November-22				GAA	49,920.00	49,920.00		

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	Printing and reproduction of Materials											
	Printing of Checklist	ECEP, Integration, Inception NEIC, System	NP-SVP	05-May-22	09-May-22	13-May-22	13-May-22	GAA	88,500.00	88,500.00		
	Printing of EYA	Integration, NEIC, Inception LMIEP	NP-SVP	April - June 2022				GAA	18,000.00	18,000.00		
	Printing of LRPs Complete Sets	ECEP, Integration, LMIEP, HB NEIC, Inception	PB	13-Oct-22	19-Oct-22	08-Nov-22	08-Nov-22	GAA	771,540.00	771,540.00		
	Printing of NELF	Integration, Inception & NEIC	Shopping	June - December 2022				GAA	27,000.00	27,000.00		
	Printing of Community Mapping	Integration	NP-SVP	30-Jul-22	05-Aug-22	03-Nov-22	03-Nov-22	GAA	68,500.00	68,500.00		
	Printing of Camp Bulilit Brochure	Integration & Inception	Shopping	June - December 2022				GAA	9,400.00	9,400.00		
	Printing of Integration Modules	Integration	NP-SVP	13-Apr-22	19-Apr-22	10-May-22	10-May-22	GAA	67,980.00	67,980.00		
	Printing of Induction Modules	Induction	NP-SVP	19-Mar-22	23-Mar-22	24-Mar-22	24-Mar-22	GAA	289,200.00	289,200.00		
	Printing of ECCD Brochure	Integration, LMIEP & Inception	Shopping	June - December 2022				GAA	11,400.00	11,400.00		
	Printing of Guidebook for Program Supervisors and Facilitators	HB	Shopping	June-22				GAA	37,235.00	37,235.00		
	Printing of Weekly Plan and Parent Journals	HB	Shopping	May-22				GAA	44,820.00	44,820.00		
	Printing of Guidebook for Training of Trainers	TOT of the System	NP-SVP	28-May-22	03-Jun-22	10-Jun-22	10-Jun-22	GAA	880,020.00	880,020.00		
								Php	<u>93,945,129.22</u>			

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Approved by:

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Office of the Vice-Chairperson  
& Executive Director