

 EARLY CHILDHOOD CARE AND DEVELOPMENT COUNCIL (ECCDC)

Annual Procurement Plan for FY 2020

As of November 30, 2020

Other Category

| Code (PAP) | Procurement Program/Project | PMO/ End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (PhP) | | | Remarks (Brief Description of Program/Project) |
|------------|---|------------------------|---------------------|--|------------------|-----------------|---------------------|-----------------|------------------------|------|----|---|
| | | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract/PO Signing | | Total | MOOE | CO | |
| 1 | General Administrative Support | | | | | | | | | | | |
| | T-shirt for the Women's Day | Admin and Finance Unit | Shopping | 10-Mar-20 | 11-Mar-20 | 13-Mar-20 | 13-Mar-20 | GAA | 19,880.00 | | | A Gathering to commemorate the foundation of the ECCDC Council |
| | 2020 3rd Quarter Assessment/Planning | | | | | | | | | | | |
| | Food | Admin and Finance Unit | Shopping | October - December 2020 | | | | GAA | 270,000.00 | | | To Evaluate the accomplishments In the first half and to plan for the remaining half of the year. |
| | 2020 Year-End Assessment cum General Assembly | | | December, 2020 | | | | GAA | 87,500.00 | | | |
| | Food | Admin and Finance Unit | Shopping | December, 2020 | | | | GAA | 62,500.00 | | | To evaluate the overall activities of the Council and to plan for the upcoming year. |
| | GAD ECCD Council personnel Activities | | | | | | | | | | | |
| | Food | Admin Unit | Shopping | December, 2020 | | | | GAA | 198,000.00 | | | To incorporate and reflect GAD concerns in their agency performance commitment contracts, annual budget proposals and work and financial plans. |
| | Conduct Executive Briefings and regular meeting of GFPS | | Shopping | March - June - September - December 2020 | | | | GAA | 12,100.00 | | | |
| | Rapid Antigen Swab Test | | Shopping | December 2020 - January 2021 | | | | GAA | 67,500.00 | | | |
| | Hiring of 2 Individual Consultant | Admin Unit | NP-HT | June - December 2020 | | | | PAGCOR | 480,000.00 | | | To provide Technical Assistance to the ECCD Council Management |
| | Repair and Maintenance | | | | | | | | | | | |
| | Maintenance of other Office Equipment (Copier, etc.) | Admin and Finance Unit | NP-DC | January - December 2020 | | | | GAA | 50,000.00 | | | Repair, maintenance and Upgrading of various ECCDC vehicles and equipment and fabrication of office furniture |
| | Furniture and Fixtures (Fabrication/Installation/Off-the- shelf Cabinet and Tables) | | NP-SVP | December 2020 | | | | GAA | 200,000.00 | | | |
| | Repair of Flooring/Tiles at the Training Room | | NP-SVP | December, 2020 | | | | GAA | 80,000.00 | | | |
| | Preventive maintenance of Office Equipment (Aircons) | | NP-SVP | January - December 2020 | | | | GAA | 100,000.00 | | | |
| | Repair and Maintenance of ECCDC Vehicle and procurement of Spare parts | | Shopping | January - December 2020 | | | | GAA | 250,000.00 | | | |
| | Office Administrative | | | | | | | | | | | |
| | Food for the Orientation/Briefing from the Government Agency and NGOs | Admin and Finance Unit | Shopping | January - December 2020 | | | | GAA | 300,000.00 | | | |
| | Procurement of Corporate Giveaways (Flash Drive, Umbrella, Mug, etc.) | Admin and Finance Unit | NP-SVP | December 2020 | | | | GAA | 31,500.00 | | | |

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| 2 | Operations | | | | | | | | | | | |
| | 2.1. Policy Research and Program Development | | | | | | | | | | | |
| | Food for: | | | | | | | | | | | |
| | Coordination for ECCD Council Regular Board Meeting and Inter-Agency Meeting | Admin and Finance Unit | Shopping | January - December 2020 | | | | GAA | 114,000.00 | | | Development of Policies, Standard and Guidelines |
| | Regular conduct of ECCDC Council Board Meetings | | | | | | | | | | | |
| | Regular conduct of ECCD Technical Committee Meeting | | | | | | | | | | | |
| | Attendance to Inter-Agency Meetings | | | | | | | | | | | |
| | Conduct of Consultative Meeting | | | | | | | | | | | |
| | 2.2 Information, Education, Communication and Advocacy (IECA) | | | | | | | | | | | |
| | 2.2.1 Early Years Fair 2020 | | | | | | | | | | | |
| | Food | IECA Unit | Shopping | December, 2020 | | | | GAA | 20,000.00 | | | The 2020 Early Years Fair is designed to be a venue for stakeholders in the different sectors to provide updates on implementation of ECCD programs and service. These sectors are represented by the different ECCD Council Member Agencies namely the ECCD Council Secretariat, Department of Education, Department of Health, Department of Social Welfare and Development, and National Nutrition Council. With the theme "Ensuring the Continuity of ECCD Services for Young Children Amidst the COVID-19 Pandemic", the 2020 Early Years Fairs to provide context of the different sectors in this time of pandemic. |
| | Printing of ECCD Primer and Pocket Folder | | NP-SVP | 15-Sep-20 | 21-Sep-20 | 28-Sep-20 | 05-Oct-20 | GAA | 63,500.00 | | | |
| | Advertising Campaign (Tarps, Brochures, Facebook Booster, Broadsheet Advertisement) | | NP-SVP | August and December 2020 | | | | GAA | 10,000.00 | | | |
| | Printing of ECCDC Flyers | | NP-SVP | November - December 2020 | | | | GAA | 20,000.00 | | | |
| | Flash Drive | | NP-SVP | 22-Jul-20 | 27-Jul-20 | 29-Jul-20 | 29-Jul-20 | GAA | 37,000.00 | | | |
| | 2.2.2 ECCD Radio Program | | | | | | | | | | | |
| | Engagement of Radio Production Team including Pre-Production, Production and Post-Production Expenses and Airtime Cost (500 viewers per month) | IECA Unit | NP-AA | July - December 2020 | | | | GAA | 588,000.00 | | | The proposed ECCD TV program is a weekly show that runs for 5-7 minutes and is aired on Alternative TV platforms such as YOUTUBE and Facebook. It will have three kinds of features on ECCD Updates, ECCD Community, and ECCD Educators. ECCD Updates will feature innovations in ECCD such as recent research, programs of national partner agencies, different teaching strategies and philosophies in Early Childhood Education (ECE), and family support programs that tackle parenting in the Early Years. ECCD Community will feature LGUs and various stakeholders in the community level. Lastly, ECCD Educators will feature teachers in various NCDs in the country and will feature their best practices in the classroom and their personal experiences in teaching children in the Early Years. |
| | Production of ECCD Publications/Advocacy Materials | IECA Unit | NP-AA | February - December 2020 | | | | GAA | 750,115.00 | | | The production of advocacy materials are part of the effective implementation of all IECA activities. To reach all the ECCD Stakeholders in the country and to stir the interest of local chief executives and policy makers to invest and support the ECD System, the reproduction of advocacy materials and publication is deemed necessary. |

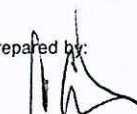
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| | 2.2.3 Regional Forum for CDTs and CDWs | | | | | | | | | | | |
| | Food | IECA Unit | Shopping | November - December 2020 | | | | GAA | 19,293.05 | | | The Remote Regional Mentoring Webinar was initiated as a response to the need of Child Development Teachers who are at a loss on how to conduct the Early Learning Program of in the time of COVID-19 pandemic. |
| | 2.2.4 Regional Forum for C/MSWDOs | | | | | | | | | | | |
| | Food | IECA Unit | | November - December 2020 | | | | GAA | 18,000.00 | | | To continue support for local government units (LGUs) in the continued provision of quality ECCD programs and services for children aged 0 to 4 years. |
| | 2.2.5 Production of ECCD Publication/Advocacy Materials | | | | | | | | | | | |
| | Annual Report (150 pcs.) | IECA Unit | NP-SVP | 16-Mar-20 | 23-Mar-20 | 23-Apr-20 | 15-Jun-20 | GAA | 139,000.50 | | | The production of advocacy materials are part of the effective implementation of all IECA activities. To reach all the ECCD Stakeholders in the country and to stir the interest of local chief executives and policy makers to invest and support the ECCD System. |
| | Republic Act (500 pcs.) | | NP-SVP | December, 2020 | | | | GAA | 175,000.00 | | | |
| | Printing of ECCDC Flyers | | Shopping | December, 2020 | | | | GAA | 17,000.00 | | | |
| | ECCDC Brochure (300 pcs.) | | NP-SVP | December, 2020 | | | | GAA | 60,000.00 | | | |
| | NCDC Brochure (300 pcs.) | | NP-SVP | December, 2020 | | | | GAA | 60,000.00 | | | |
| | NETIS Manual (900 pcs) and NETIS Quick Guide (700 pcs.) | | NP-SVP | December, 2020 | | | | GAA | 380,115.00 | | | |
| | | | | | | | | | | | | |
| 3 | Policy Research and Program Development Division | | | | | | | | | | | |
| | 3.2.1. Program Consultant | Program Unit | NP-HT | January - December 2020 | | | | GAA | 2,600,000.00 | | | To provide technical expertise to the Policy, Research and Program Development Unit |
| | 3.2.2 Early Childhood Education Program (ECEP) | | | | | | | | | | | |
| | Cluster 2 - BU and LNU | | | | | | | | | | | The ECEP is a special customized academic training course for male and female child Development Workers which is implemented in partnership with a State University with a Masters Program in Early Childhood. It aims to provided male and female child Development Workers with knowledge skills and abilities, attitudes and values in the early childhood education of 0-4 years old girls and boys, including parent mentoring for bother mother and father |
| | Modules (200/course 6 courses/university) | Program Unit | NP-LRPV | July - December 2020 | | | | GAA | 108,000.00 | | | |
| | Procurement of Flash Drive | | NP-SVP | 22-Jul-20 | 27-Jul-20 | 29-Jul-20 | 29-Jul-20 | GAA | 37,000.00 | | | |
| | Reproduction of various workshop materials | | Shopping | November - December 2020 | | | | GAA | 406,600.00 | | | |
| | Reproduction of LRPs 1-8 | | NP-SVP | November - December 2020 | | | | GAA | 159,775.00 | | | |
| | 3.2.3 Induction Programs of Child Development Workers | | | | | | | | | | | This activity will provide ECCD Service Providers with an orientation on early childhood care and development, upgrade and update4 the capabilities, to comply with quality standards for various ECCD Program. |
| | Communication and Supplies (courier of letters) | Program Unit | NP-LRPV | November - December 2020 | | | | GAA | 106,600.00 | | | |
| | Reproduction of LRPs 1-8 | | | October - December 2020 | | | | GAA | 418,112.00 | | | |
| | Reproduction of Induction Program Module | | NP-SVP | November - December 2020 | | | | GAA | 48,000.00 | | | |
| | 3.2.4 Home-Based ECCD | | | | | | | | | | | |
| | Procurement of Flash Drive | | NP-SVP | 22-Jul-20 | 27-Jul-20 | 29-Jul-20 | 29-Jul-20 | GAA | 37,000.00 | | | |

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| | Procurement of Learning Materials & Advocacy Materials | Program Unit | NP-SVP | November - December 2020 | | | | GAA | 93,000.00 | | | To develop a guide book for Home-Based ECCD program based on the Pilot Implementation in 4 sites. |
| | Reproduction of LRPs 1-8 | | NP-SVP | November - December 2020 | | | | GAA | 14,525.00 | | | |
| | Home-Based Polo T-shirt | | NP-SVP | November - December 2020 | | | | GAA | 70,000.00 | | | |
| | 3.2.5 CDC Management Course (LMIEP) | | | | | | | | | | | |
| | LMIEP - Batch 8 (50 pax) | | | | | | | | | | | |
| | Various meeting and Orientation (Meals) | Program Unit | Shopping | March - December 2020 | | | | GAA | 20,000.00 | | | To develop an action plan on improving the delivery of Integrated ECCD services by 1) strengthening the existing NDCCs, and 2) transforming the remaining DCCs into CDCs in accordance with the ECCD quality standards. |
| | Procurement of Training T-Shirt | | Shopping | 21-Feb-20 | 26-Feb-20 | 18-May-20 | 18-May-20 | GAA | 25,200.00 | | | |
| | Reproduction of LRPs 1-8 | | NP-SVP | October - December 2020 | | | | GAA | 96,833.00 | | | |
| | Procurement of Flash Drive | | NP-SVP | 22-Jul-20 | 27-Jul-20 | 29-Jul-20 | 29-Jul-20 | GAA | 57,500.00 | | | |
| | LMIEP - BATCH 9 (50 Pax) | | | | | | | | | | | |
| | Various meeting and Orientation (Meals) | Program Unit | Shopping | April - December 2020 | | | | GAA | 20,000.00 | | | |
| | Procurement of Training T-Shirt | | NP-SVP | 21-Feb-20 | 26-Feb-20 | 18-May-20 | 18-May-20 | GAA | 25,200.00 | | | |
| | Reproduction of LRPs 1-8 | | NP-SVP | October - December 2021 | | | | | 96,833.00 | | | |
| | Procurement of Flash Drive | | NP-SVP | 22-Jul-20 | 27-Jul-20 | 29-Jul-20 | 29-Jul-20 | GAA | 57,500.00 | | | |
| | LMIEP - BATCH 10 - (50 Pax) | | | | | | | | | | | |
| | Procurement of Training T-Shirt | Program Unit | NP-SVP | 21-Feb-20 | 26-Feb-20 | 18-May-20 | 18-May-20 | GAA | 25,200.00 | | | |
| | Reproduction of LRPs 1-8 | | NP-SVP | October - December 2021 | | | | | 96,833.00 | | | |
| | Procurement of Flash Drive | | NP-SVP | 22-Jul-20 | 27-Jul-20 | 29-Jul-20 | 29-Jul-20 | GAA | 57,500.00 | | | |
| | 3.2.6 Integration Program for Child Development Teachers | | | | | | | | | | | |
| | Printing of Assessment Forms | Program Unit | Shopping | November - December 2020 | | | | GAA | 1,080.00 | | | The Integration Program for Child Development Teachers is a pre-service capacity-building program aimed to provide newly-assigned Child Development Teachers with the essential knowledge and skills in operationalizing the NDCCs in their localities. This program serves as their initiation program in taking the tasks and broader responsibilities of being a Child Development Teacher. |
| | Procurement of Flash Drive | | NP-SVP | 20-Aug-20 | 24-Aug-20 | 03-Sep-20 | 17-Sep-20 | GAA | 32,130.00 | | | |
| | Procurement of ECCD Bag | | Shopping | 19-Aug-20 | 16-Sep-20 | 16-Sep-20 | 05-Oct-20 | GAA | 16,000.00 | | | |
| | Reproduction of LRPs 1-8 | | NP-SVP | October - December 2020 | | | | GAA | 116,200.00 | | | |
| 4 | Accreditation of ECCD Service Providers | Program Unit | NP/Shopping | January - December 2020 | | | | GAA | 113,760.00 | | | To guide and provide technical assistance to the external evaluator on the ECCD-Center-Based Early Childhood Education Program for 0 to 4 Year Old Filipino Children using the new tool for Recognition/Accreditation |
| 5 | Information Communication Technology | | | | | | | | | | | |
| | Procurement of Desktop (High end), Tablet & MS Office 2019 | ICT Unit | NP-SVP | 18-Jan-20 | 24-Jan-20 | 17-Feb-20 | 17-Feb-20 | GAA | 259,225.00 | | | |
| | Procurement of Headsets | | NP-SVP | October - December 2020 | | | | GAA | 30,000.00 | | | |
| | Procurement of Scanner and Heavy Duty Copier | | NP-SVP | 18-Jan-20 | 24-Jan-20 | 17-Feb-20 | 17-Feb-20 | GAA | 230,000.00 | | | |

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| | Installation of Brand New PABX and Telephone Hand Set | | NP-SVP | October - December 2020 | | | | GAA | 150,000.00 | | | Upgrading of IT Equipment |
| | Supply and Installation of Nodes Structure Cabling System | ICT Unit | NP-SVP | November - December 2020 | | | | GAA | 800,000.00 | | | |
| | Subscription of Google Workspace | | NP-SVP | November - December 2020 | | | | GAA | 116,950.00 | | | |
| | Supply and Delivery of Network IT Equipment (Server, Switches Network Storage) | | NP-SVP | November - December 2020 | | | | GAA | 500,000.00 | | | |
| | Procurement of Laptop & MS Office Software | | NP-SVP | 18-Nov-20 | 09-Dec-20 | Dec 2020 | | GAA | 1,080,000.00 | | | |
| | Restructuring of Data and Voice Cable | | NP-SVP | October - November 2020 | | | | MOOE | 500,000.00 | | | |
| 6 | Establishment of NCDCs | | | | | | | | | | | |
| | 6.1.1 Rental of Warehouse for the NCDC Other Contents | NCDC Unit | NP-SVP | January - December 2020 | | | | PAGCOR | 810,000.00 | | | Equipping the National Child Development Center (NCDC) |
| | 6.1.2. Establishment of National Child Development Centers (NCDCs) | | | | | | | | | | | |
| | 6.1.3 Conduct Initial meeting conference with LGUs Official | NCDC Unit | Shopping | January - December 2020 | | | | PAGCOR | 3,360,000.00 | | | |
| | 6.1.4. Establishment of National Child Development Centers (NCDCs) | | | | | | | | | | | |
| | Downloading of funds to LGUs for the Construction of NCDCs (Php2.5M/NCDCs) + 5% contingency for price escalation | LGUs | Public Bidding | February - December 2020 | | | | PAGCOR | 81,375,000.00 | | | |
| | Procurement of Signage | NCDC Unit | Public Bidding | 23-Nov-20 | 15-Dec-20 | 29-Dec-20 | 08-Jan-21 | PAGCOR | 3,348,500.00 | | | |
| | Procurement of Contents | | | | | | | | | | | |
| | Various Arts and Craft | NCDC Unit | NP-SVP | 30-Oct-20 | 06-Nov-20 | Dec 2020 | | PAGCOR | 690,854.40 | | | |
| | Various Musical Instrument | NCDC Unit | NP-SVP | 29-Oct-20 | 05-Nov-20 | Dec 2020 | | PAGCOR | 239,070.00 | | | |
| | Various Hygiene, Toilet and Bath | NCDC Unit | NP-SVP | 29-Oct-20 | 05-Nov-20 | Dec 2020 | | PAGCOR | 949,577.60 | | | |
| | Various Brand New Furniture, Fixture and Equipment | NCDC Unit | Public Bidding | 23-Nov-20 | 15-Dec-20 | Dec 2020 | | PAGCOR | 16,978,661.00 | | | |
| | Various Manipulative Learning Materials | NCDC Unit | Public Bidding | 20-Nov-20 | 15-Dec-20 | Dec 2020 | | PAGCOR | 1,088,256.00 | | | |
| | Various Story Books and Posters | NCDC Unit | NP-SVP | 29-Oct-20 | 04-Nov-20 | Dec 2020 | | PAGCOR | 153,984.00 | | | |
| | Procurement of Computer and Software for NCDCs | NCDC Unit | Public Bidding | 18-Oct-20 | 09-Dec-20 | Dec 2020 | | PAGCOR | 1,812,800.00 | | | |
| | Procurement of Monitoring T-Shirt | NCDC Unit | NP-Shopping | 21-Feb-20 | 26-Feb-20 | 18-May-20 | 18-May-20 | PAGCOR | 42,000.00 | | | |

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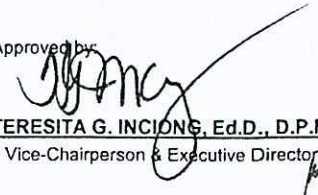
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