

EARLY CHILDHOOD CARE AND DEVELOPMENT COUNCIL (ECCDC)

Annual Procurement Plan for FY 2019

Other Category as of June 30, 2019

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
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1	General Administrative Support											
	Food for 2019 ECCDC Anniversary	Admin and Finance Unit	Shopping			Mar-29- 2019		GAA	20,540.86			A Gathering to commemorate the foundation of the ECCD Council
	Food for 2019 Women's Day	Admin and Finance Unit	Shopping			Mar-29- 2019		GAA	33,655.69			
	2019 Year-End Assessment cum General Assembly											To evaluate the overall activities of the Council and to plan for the upcoming year.
	Food and Accommodation	Admin Unit	NP			November - December 2019		GAA	252,000.00			
	GAD ECCD Council personnel Activities											Activity that will provide employees with proper knowledge and skills to respond to personal gender issues and to recognize women's different perceptions and interest arising from their different social positions, gender roles and development
	Food and Accommodation	Admin & Finance Unit	NP-LRP/SVP			November - December 2019		GAA	345,600.00			
	Procurement of Training T-Shirt and Jacket	Admin & Finance Unit	NP/SVP			November - December 2019		GAA	75,000.00			
	Vehicle Rentals	Admin & Finance Unit	Shopping			November - December 2019		GAA	253,040.00			
	2019 Mid-Year Review Program and Strategic Planning Workshop											To ensure the efficient and effective implementation of programs and projects in FY 2019.
	Food and Accommodation	Admin & Finance Unit	Shopping			August 2019		GAA	308,000.00			
	Travel Expenses of Participants							GAA	45,000.00			
	Transportation (Van Rental)							GAA	45,000.00			
	Repair and Maintenance											Repair, maintenance and Upgrading of various ECCDC vehicles and equipment
	Maintenance of other Office Equipment (Copier, etc.)	Admin and Finance Unit	NP/DC			January - December 2019		GAA	100,000.00			
	Furniture and Fixtures (Fabrication/Installation/Off-the- shelf Cabinet)	Admin Unit	NP/SVP			August - November 2019		GAA	97,000.00			
	Repair of Flooring/Tiles at the Training Room	Admin Unit	NP			August - November 2019		GAA	110,000.00			
	Preventive maintenance of Office Equipment (Airccons)	Admin Unit	NP			January - December 2019		GAA	100,000.00			
	Repair and Maintenance of ECCDC Vehicle and procurement of Spare parts	Admin and Finance Unit	Shopping			January - December 2019		GAA	150,000.00			
	Office Administrative											For ECCDC Office use
	Food for the Orientation/Briefing from the Government Agency and NGOs	Admin and Finance Unit	Shopping			January - December 2019		GAA	300,000.00			
	Procurement of Corporate Giveaways (Pen, Notepad, Calendar, Umbrella, Mug, etc.)	Admin Unit	NP			September - December 2019		GAA	500,000.00			
2	Operations											Development of Policies, Standard and Guidelines
	2.1. Policy Research and Program Development											
	2.1.1. Coordination for ECCD Council Regular Board Meeting and Inter-Agency Meeting	Admin & Finance Unit	Shopping			January - December 2019		GAA	114,000.00			
	2.1.2. Regular conduct of ECCDC Council Board Meetings and Jacket for Board Members	Admin & Finance Unit	Shopping									
	2.1.3 Regular conduct of ECCD Technical Committee Meeting	Admin & Finance Unit	Shopping									
	2.1.4. Attendance to Inter-Agency Meetings	Admin & Finance Unit	Shopping									
	2.1.5 Conduct of Consultative Meeting	Admin & Finance Unit	Shopping									

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2.2	Information, Education, Communication and Advocacy (IECA)											
2.2.1	Early Years Fair 2019											
	Food and Venue (Metro Manila)	IECA Unit	NP			November - December 2019		GAA	200,000.00			The Early Years Fair 2019 will focus on families and children, and how parents can help in optimizing their proper and holistic child development. It will be a one day event in two venues during the National Children's Month (November) that will offer fund activities for the children while offering information on parenting in the early years. Before the event, the council will have an advocacy campaign on proper holistic development and why it is important. This will be done through media partnership, social media posts, and partnership with other agencies that are advocates of children.
	Events and Media Consultant	IECA Unit	NP			November - December 2019		GAA	200,000.00			
	Venue Set-up and Rental of Equipment	IECA Unit	NP			November - December 2019		GAA	730,000.00			
	Social Media Campaign	IECA Unit	NP/SVP			November - December 2019		GAA	50,000.00			
	Jacket for ECDC Staff	IECA Unit	NP/SVP			November - December 2019		GAA	112,500.00			
	Accommodation and Transportation for the ECDC staff	IECA Unit	NP			November - December 2019		GAA	200,000.00			
2.2.2	ECCD TV Program											
	Content Planning Workshop/Meetings	IECA Unit	Shopping			May - December 2019		GAA	12,500.00			The proposed ECCD TV Program is a weekly show that runs for 5-7 minutes and is aired on Alternative TV Platforms such as YouTube and Facebook. It will have three kinds of features on ECCD Updates, ECCD Community, and ECCD Educators. ECCD Updates will feature innovations in ECCD such as recent research, programs of national partner agencies, different teaching strategies and philosophies in Early Childhood Education (ECE), and family support programs that tackle parenting in the Early Years. ECCD community will feature LGUs and various stakeholders in the community level. Lastly, ECCD Educators will feature teachers in various NCDCs in the country and will feature their best practices in the classroom and their personal experiences in teaching children in the Early Years.
	Production Cost	IECA Unit	NP			May - December 2019		GAA	792,000.00			
	Production Crew	IECA Unit	NP			May - December 2019		GAA	440,700.00			
	Accommodation and other expenses	IECA Unit	NP			May - December 2019		GAA	104,500.00			
	Transcriber	IECA Unit	Shopping			May - December 2019		GAA	16,000.00			
	Research Assistant	IECA Unit	Shopping			May - December 2019		GAA	25,000.00			
2.2.3	Production of ECCD Publication/Advocacy Materials											
	Annual Report (150 pcs.)	IECA Unit	NP/SVP	Dec-21- 2018	Dec-26- 2018	Dec-28- 2018	Jan-10- 2019	GAA	123,800.00			The production of advocacy materials are part of the effective implementation of all IECA activities. To reach all the ECCD Stakeholders in the country and to stir the interest of local chief executives and policy makers to invest and support the ECCD System.
	ECCDC Primer English Version	IECA Unit	NP/SVP	Dec-21- 2018	Dec-26- 2018	Dec-28- 2018	Jan-10- 2019	GAA	29,800.00			
	ECCDC Primer Tagalog Version	IECA Unit	NP/SVP	Dec-21- 2018	Dec-26- 2018	Dec-28- 2018	Jan-10- 2019	GAA	29,700.00			
	Republic Act (500 pcs.)	IECA Unit	NP			February - December 2019		GAA	175,000.00			
	ECCDC Brochure (300 pcs.)	IECA Unit	NP/SVP			February - December 2019		GAA	60,000.00			
	NCDC Brochure (300 pcs.)	IECA Unit	NP/SVP			February - December 2019		GAA	60,000.00			
2.2.4	Attendance to IECA and ICT related trainings, seminars, events and conferences											
	NETIS Workshop (Food and Accommodation)	IECA Unit	NP			May - November 2019		GAA	345,000.00			To update and upgrade the knowledge and skills of key stakeholders and the Unit's staff that is essential to effectively implement the advocacy activities.
	Advocacy video and TV Program Launch	IECA Unit	NP			May - November 2019		GAA	150,000.00			
	Training and Seminars related to ICT and IEVA	IECA Unit	NP/SVP			May - November 2019		GAA	56,700.00			
	ECCD Congress	IECA Unit	NP			May - November 2019		GAA	224,190.00			

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3	Capacity Building and Institutional Development of Stakeholder and Other Partners												
	3.2.1 Early Childhood Education Program (ECEP)												
	Batch 11 - 120 pax	Program Unit	NP	September - November 2019				GAA	3,904,000.00				The ECEP is a special customized academic training course for male and female child Development Workers which is implemented in partnership with a State University with a Masters Program in Early Childhood. It aims to provided male and female child Development Workers with knowledge skills and abilities, attitudes and values in the early childhood education of 0-4 years old girls and boys, including parent mentoring for bother mother and father
	Food and Accommodation												
	Reproduction of LRPs #3 and Workshop Materials and Resources	Program Unit	Shopping	September - November 2019				GAA	12,600.00				
	3.2.3 Induction Programs of Child Development Workers												
	Food and Accommodation	Program Unit	NP	September - October 2019				GAA	1,368,000.00				This activity will provide ECCD Service Providers with an orientation on early childhood care and development, upgrade and update the capabilities, to comply with quality standards for various ECCDC Programs.
	Reproduction of Workshop Materials and Resources	Program Unit	Shopping	April - 2019				GAA	49,100.00				
	3.2.4 CDC Management Course (LMIEP)												
	LMIEP - Batch 6 Phase 3 (Zamboanga)	Program Unit	NP	23-Aug-18	29-Aug-18	31-Aug-18	13-Aug-18	GAA	720,000.00				Phase 3 conducted February 2019
	LMIEP - Batch 6 Phase 3 (Iloilo)	Program Unit	NP	29-Sep-18	03-Oct-18	04-Oct-18	04-Oct-18	GAA	990,000.00				
	LMIEP - Batch 7 (60 pax)	Program Unit	NP	September - December 2019				GAA	2,448,000.00				To develop an action plan on improving the delivery of integrated ECCD services by 1) strengthening the existing NCCDs, and 2) transforming the remaining DCCs into CDCs in accordance with the ECCD quality standards
	Procurement of Training T-Shirt	Program Unit	Shopping	September - December 2019				GAA	24,000.00				
	Procurement of Kits	Program Unit	NP/SVP	September - December 2019				GAA	60,000.00				
	3.2.5 Home-Based Standards												
	Validation of Home-Based standards, handbook on inclusive education, and ECCD in Emergencies	Program Unit	NP	26-Feb-19	07-Feb-19	14-Feb-19	14-Feb-19	GAA	322,000.00				Pilot orientation and implementation of the Standards and Guidelines of Home-based ECCD Program for 0 to 4 Year-Old Children to selected service providers to provide technical assistance in preparing service providers in compliance to the documents needed for process in recognition (accreditation).
	Food and Accommodation												
	Finalization of Home-Based Standards, Handbook on Inclusive Education and ECCD in Emergencies	Program Unit	NP	03-Apr-19	10-Apr-19	11-Apr-19	11-Apr-19	GAA	105,000.00				
	Food and Accommodation												
	Printing of Standards and Guidelines for the Home-Based ECCD Program for 0-4-Year-Old children, and Manual for ECCD in Emergencies	Program Unit	NP	August - September 2019				GAA	405,200.00				
	3.2.6 HRD Training on Trainers New Policies, e.g., Standards for Home-Based ECCD, ECCD In emergencies, Handbook on Inclusion, System for Early Identification Prevention, Referral & Intervention)												
	3.2.6.1 Training of Trainers on ECCDIE												
	Food and Accommodation	Program Unit	NP	October, 2019				GAA	448,000.00				The HRD Program on Becoming a Child Development Teacher in ECCD will be delivered using the reflective method of learning which enables participants to think on how to link experiences and new knowledge and skills and use these in the conduct of activities in their Centers.
	3.2.6.2 Consultative Workshop for the Delivery System of Home-Based ECCD												
	Food and Accommodation	Program Unit	NP	November, 2019				GAA	288,000.00				

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	3.2.6.3 Validation Workshop for the Handbook on Inclusion											
	Food and Accommodation	Program Unit	NP			November, 2019		GAA	168,000.00			
	3.2.7 Initiation of the Establishment of System for Early Identification, Prevention, Referral and Intervention of Development Delays and Disability in Early Childhood											
	Food and Accommodation	Program Unit	NP			November, 2019		GAA	296,000.00			This project shall gather unit heads of the components of the proposed System for Early Identification, Prevention, Referral and Intervention of Development Delays and Disability in Early Childhood and engage them in a 3-day workshop to initiate the establishment of the system in their city/municipality.
	Reproduction of Workshop Materials and Resources	Program Unit	Shopping			November, 2019		GAA	21,600.00			
4	Accreditation of ECDC Service Providers	Program Unit	NP			March - December 2019		GAA	108,000.00			
5	Establishment of NCDCs:											
	5.1.1 Conduct Initial meeting conference with LGUs Official	NCDC Unit				January - December 2019		GAA	3,185,000.00			Equipping the National Child Development Center (NCDC)
	Rental of Warehouse for the NCDC Other Contents	NCDC Unit	NP			April - December 2019		PAGCOR	810,000.00			
	Freight Forwarding (Batch 1)	PITC	Public Bidding			November 2018 - May 2019		PAGCOR	4,211,712.00			
	Freight Forwarding (Batch 2)	PITC	Public Bidding			August - September 2019		PAGCOR	3,000,000.00			
	Freight Forwarding (Batch 3)	PITC	Public Bidding			November - December 2019		PAGCOR	2,325,000.00			
	5.1.2 Establishment of National Child Development Centers (NCDCs)											
	Downloading of funds to LGUs for the Construction of NCDCs (Php2.5M/NCDCs) + 5% contingency for price escalation	LGUs	Public Bidding			February - December 2019		PAGCOR	262,500,000.00			
	Procurement of Signage	PITC	Public Bidding			July - December 2019		PAGCOR	15,500,000.00			
	Procurement of Contents	PITC	Public Bidding			October - December 2019		PAGCOR	70,000,000.00			
	Procurement of Computer and Software for NCDCs	PITC	Public Bidding			August - December 2019		PAGCOR	6,700,000.00			
	5.1.3 Support to Existing Day Care Center (for each NCDCs = 10 Day Care)											
	Support Existing Day Care Center	LGUs	Public Bidding/ NP			February - December 2019		PAGCOR	100,000,000.00			In support to establishment of NCDCs

TOTAL Php 486,955,438.55

Prepared by:


CORAZON C. CASTRO
 Adm. Officer

Recommending Approval:


ROMMEL J. ISIP
 Head, Finance and Budget

Approved by:


TERESITA G. INCIONG, Ed.D., D.P.M.
 Vice-Chairperson & Executive Director