

EARLY CHILDHOOD CARE AND DEVELOPMENT COUNCIL (ECCDC)

Revised Annual Procurement Plan for FY 2018

Other Category as of September 1, 2018

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract/PO Signing		Total	MOOE	CO	
1	General Administrative Support											
	1. Management Trainings and Annual Activities											
	Food and Accommodation for the Strategic Performance Management System (SPMS)	Admin and Finance Unit	NP-SVP/LRP			July - September 2018		GAA	250,000.00			To strategically manage organizational and individual performance.
	Food and Accommodation for the Executive Strategic Planning	Admin and Finance Unit	Shopping			May 18		GAA	37,883.00			
	Food for 2019 ECCD Anniversary	Admin and Finance Unit	Shopping			Mar 18		GAA	48,000.00			A gathering to commemorate the foundation of the ECCD Council
	2019 Mid-Year Assessment and Planning cum Team Building											To assess the activities occurred in the first half of the year and activities to build a strong foundation of Employees for Goal settings and teamwork.
	Food and Accommodation	Admin and Finance Unit	NP-LRP/SVP			Jul 18		GAA	496,800.00			
	Vehicle Rentals, Gasoline & Toll Fees	Admin and Finance Unit	Shopping			Jul 18		GAA	50,000.00			
	Procurement of Training T-Shirt	Admin and Finance Unit	Shopping			Jul 18		GAA	36,800.00			
	2019 Year-End Assessment cum General Assembly											To assess the overall activities of the Council and to plan for the upcoming year.
	Food and Accommodation	Admin & Finance Unit	NP-LRP/SVP			November - December 2018		GAA	331,200.00			
	Vehicle Rentals, Gasoline & Toll Fees	Admin & Finance Unit	Shopping			November - December 2018		GAA	50,000.00			
	2. 2018 GAD Training											Provide employees with proper knowledge and skills to respond to personal gender issues and to recognize women's different perceptions and interests arising from their different social positions, gender roles and development in workplace.
	Food and Accommodation	Admin & Finance Unit	NP-LRP/SVP			November - December 2018		GAA	345,600.00			
	Vehicle Rentals, Gasoline & Toll Fees	Admin & Finance Unit	NP-SVP			November - December 2018		GAA	75,000.00			
	Procurement of Training T-Shirt	Admin & Finance Unit	Shopping			November - December 2018		GAA	38,400.00			
	3. Repair and Maintenance											
Maintenance of other Office Equipment (Copier, etc.)	Admin and Finance Unit	NP/DC			Renewed the services of the existing service provider		GAA	102,000.00				
Furniture and Fixtures (Fabrication of Office Fixed Cabinet)	Admin Unit	NP-SVP			November - December 2018		GAA	120,000.00				

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	Preventive maintenance of Office Equipment (Airccons)	Admin and Finance Unit	NP-SVP	Dec. 5-11, 2017		December 13, 2017		GAA	90,000.00			Repair, maintenance and Upgrading of various ECCDC vehicles and equipment
	Repair and Maintenance of ECCDC Vehicle and procurement of Spare parts	Admin and Finance Unit	NP-SVP	January - December 2018				GAA	230,000.00			
	Repair/Upgrade/Replacement of Various I.T. Equipment	ICT Unit	NP-SVP	January - December 2018				GAA	50,000.00			
	4. Office Administrative											For ECCDC Office use
	Food for the Orientation/Briefing from the Government Agency and NGOs	Admin & Finance Unit	Shopping	February - December 2018				GAA	100,000.00			
	Procurement of Corporate Giveaways (Pen, Notepad, Calendar, Umbrella, Mug, etc.)	Admin Unit	NP	September - December 2018				GAA	500,000.00			
2	Operations											
	1. Development of Policies, Standard and Guidelines											
	Food for ECCD Council Regular Board Meetings	Admin & Finance Unit	Shopping	January - October 2018				GAA	34,000.00			Development of Policies, Standard and Guidelines
	Food for ECCD Council Technical Committee Meetings	Admin & Finance Unit	Shopping	January - October 2018				GAA	28,000.00			
	Food for Consultative Meetings	Admin & Finance Unit	Shopping	January to October 2018				GAA	16,000.00			
	2. Information, Education, Communication and Advocacy (IECA)											
	Production of Advocacy Video											
	Video Production Group (pre-production, production, and post-production (Producer, Director, Script Writer/Screenplay Director, Production Manager, Animator)	IECA Unit	NP	April - November 2018				GAA	820,000.00			The ECCD Council will produce an advocacy video package (seven videos) that entails early childhood care and development, including its importance and role in nation-building. It aims to promote the importance of the child's formative years, and highlight the impact of quality ECCD programs to Filipino children. The videos will discuss the salient features of R.A. 10410, landmark legislation that aims to implement and institutionalize the National ECCD System in all local government units. This videos will serve as advocacy materials that will be disseminated to stakeholders through various platforms. It will likewise discuss the ECCD Council's Programs with the aim of enjoining communities to prioritize ECCD.
	Talent Fee	IECA Unit	NP	October - November 2018				GAA	50,000.00			

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	Media Placement											The ECCD Council's current thrust is to enjoin all stakeholders from both the public and private sector. Media planning is required because the Council's clientele are scattered and uses more than one media format. These media placements will be in the following forms of media: • Advertorials in major broadsheets • Livestreaming of events on online media platforms • Advertisements in a major broadsheet
	Media Consultant	IECA Unit	NP	September-November 2018				GAA	60,000.00			
	Broad sheets: Advertisement/Article	IECA Unit	NP-SVP	August- November 2018				GAA	105,000.00			
	Advertorials in 2 Broadsheets (Sunday Edition, one whole spread)	IECA Unit	NP-SVP	November-December 2018				GAA	450,000.00			
	ECCD Radio Program											The proposed ECCD Radio Program is a block time radio program. It will target the general public and will tackle per episode topics on: • Child development practices • Proper health and nutrition for different developmental stage of a child • ECCD programs/activities that parents can do at home • Other child development topics aimed at informing the general public
	Engagement of Radio Production Team including Pre-Production, Production, and Post Production Expenses and Airtime Cost (June-December 2018)	IECA Unit	NP-AA	March -May 2018		May 18, 2018		GAA	1,288,000.00			
	Engagement of Radio Production Team including Pre-Production, Production, and Post Production Expenses and Airtime Cost (December-May 2019)	IECA Unit	NP-AA	October-December 2018				GAA	500+			
	2018 Community - Based Early Years Fair (4 Clusters)											An inter-sectoral dialogue where local leaders share their best practices on providing ECCD programs and services. The fair advocates for local leaders to strengthen their commitment in providing quality ECCD in their communities. It also served as a venue for the launching of two new ECCDC programs namely Kamp Bullit and Bayanihag Bullit; and a new advocacy material which is a book entitled "To See the Many Hands: The ECCD Story."
	1.South Luzon Cluster (Metro Manila)											
	Food and Venue (8am-5pm)	IECA Unit	NP-SVP/LRP	July - August 2018				GAA	495,000.00			
	Accommodation for the ECCDC Secretariat	IECA Unit	NP-SVP/LRP	July - August 2018				GAA	37,500.00			
	Supply and Materials	IECA Unit	Shopping	July - August 2018				GAA	25,500.00			
	Stage Design/Rental of LED Wall	IECA Unit	Shopping	July - August 2018				GAA	50,000.00			
	2. North and Central Luzon Cluster (Pampanga)											
	Food and Venue (8am-5pm)	IECA Unit	NP-SVP/LRP	August - September 2018				GAA	528,000.00			
	Accommodation for the ECCDC Secretariat	IECA Unit	NP-SVP/LRP	August - September 2018				GAA	37,500.00			

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	Supply and Materials	IECA Unit	Shopping	August - September 2018				GAA	25,500.00			
	Stage Design/Rental of LED Wall	IECA Unit	Shopping	August - September 2018				GAA	45,000.00			
	3. Visayas Cluster (Iloilo City)											
	Food and Venue (8am-5pm)	IECA Unit	NP-SVP/LRP	September-October 2018				GAA	528,000.00			
	Accommodation for the ECCDC Secretariat	IECA Unit	NP-SVP/LRP	September-October 2018				GAA	37,500.00			
	Supply and Materials	IECA Unit	Shopping	September-October 2018				GAA	25,500.00			
	Stage Design/Rental of LED Wall	IECA Unit	Shopping	September-October 2018				GAA	45,000.00			
	3. Mindanao Cluster (Davao City)											
	Food and Venue (8am-5pm)	IECA Unit	NP-SVP/LRP	October - November 2018				GAA	528,000.00			
	Accommodation for the ECCDC Secretariat	IECA Unit	NP-SVP/LRP	October - November 2018				GAA	115,000.00			
	Supply and Materials	IECA Unit	Shopping	October - November 2018				GAA	25,500.00			
	Stage Design/Rental of LED Wall	IECA Unit	Shopping	October - November 2018				GAA	45,000.00			
	Procurement of Polo Shirt, Jacket, Blazer or Corporate Attire for the Event	IECA Unit	NP-SVP	August- November 2018				GAA	89,500.00			The production of advocacy materials are part of the effective implementation of all IECA activities. To reach all the ECCD Stakeholders in the country and to stir the interest of local chief executives and policy makers to invest and support the ECCD System, the reproduction of advocacy materials and publication is deemed necessary.
	FIRST NATIONAL PSWDOs FORUM ON ECCD INITIATIVES											
	Food and Accommodation for the Participants and Facilitators	IECA Unit	NP-SVP	November - December 2018				GAA	720,000.00			
	Production of ECCD Publications/Advocacy Materials											
	1 panel and 3-fold ECCD brochure (1,500 copies)	IECA Unit	Shopping	July- October 2018				GAA	45,000.00			
	Annual Report 2017 (100 copis)	IECA Unit	NP-SVP	May 18				GAA	110,600.00			
	Printing of ECCD Story Book (500 copies)	IECA Unit	NP-SVP	March - April 2018				GAA	285,000.00			
	Printing of ECCD Folder w/ inside pocket (1,500 copies)	IECA Unit	NP-SVP	March - December 2018				GAA	150,000.00			

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	Resources, Innovation, Support to ECCD Programs and Providers (RISE) Program											This activity is a follow-through of the partnership of Province of Surigao and ECCD Council regarding the implementation of the Surigao's initiated ECCD activities in their province. The activity includes meeting with the provincial government of Surigao to gather data on their experiences of ECCD program implementation as well as to further discuss with them the strategies on expanding the coverage of ECCD not just in their communities but in the country as a whole.
	Accommodation of 5 pax for 2 days	IECA Unit	Shopping			April - September 2018		GAA	18,000.00			
	Meals for 30 pax	IECA Unit	Shopping			April - September 2018		GAA	30,000.00			
	3. Capacity Building and Institutional Development of Stakeholders & Other Partners											
	2018 Early Childhood Teachers Education Program (ECTEP)											Training of new Child Development Teachers (CDTs) who will manage the NCDCs to ensure the delivery of quality integrated services of health, nutrition and early learning to young children and their parents
	ECTEP 6 - 1st Batch (Luzon)											
	Tuition fees and other fees for 56 participants	Program Unit	NP-AA			April - May 2018		GAA	1,120,000.00			
	Food and Accommodation	Program Unit	NP-AA			March - April 2018		GAA	2,372,000.00			
	ECTEP 6 - 2nd Batch (Visayas)											
	Tuition fees and other fees for 56 participants	Program Unit	NP-A to A			April - May 2018		GAA	1,120,000.00			
	Food and Accommodation	Program Unit	NP-LRP			March - April 2018		GAA	4,269,600.00			
	ECTEP 6 - 3rd Batch (Mindanao)											
	Tuition fees and other fees for 57 participants	Program Unit	NP-A to A			April - May 2018		GAA	1,140,000.00			
	Food and Accommodation	Program Unit	NP-LRP			March - April 2018		GAA	4,345,200.00			
	LEADING AND MANAGING AN INTEGRATED ECCD PROGRAM (LMIEP) BATCH 5											To develop an action plan on improving the delivery of integrated ECCD services by 1) strengthening the existing NCDCs, and 2) transforming the remaining DCCs into CDCs in accordance with the ECCD quality standards
	Tuition fees 50 participants	Program Unit	NP - A to A			March - June 2018		GAA	790,000.00			
	Food and Accommodation (Phase 1 & 3)	Program Unit	NP-LRP/AA			February - May 2018		GAA	1,100,000.00			
	Procurement of Kits	Program Unit	NP-SVP			Feb 18		GAA	80,000.00			
	Procurement of T-Shirt	Program Unit	NP-SVP			February -March 2018		GAA	50,000.00			
	Food for the LMIEP Meeting	Program Unit	Shopping			Feb 18		GAA	6,000.00			

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	LEADING AND MANAGING AN INTEGRATED ECCD PROGRAM (LMIEP) BATCH 6											
	Visayas Area											
	Tuition fees 50 participants	Program Unit	NP-AA			July - October 2018		GAA	790,000.00			
	Food and Accommodation (Phase 1 & 3)	Program Unit	NP-LRP/AA			September - October 2018		GAA	1,100,000.00			
	Procurement of Kits	Program Unit	NP-SVP			September - October 2018		GAA	80,000.00			
	Procurement of T-Shirt	Program Unit	NP-SVP			June - August 2018		GAA	50,000.00			
	Food for the LMIEP Meeting	Program Unit	Shopping			Oct 18		GAA	6,000.00			
	Mindanao Area											
	Tuition fees 50 participants	Program Unit	NP-AA			July - October 2018		GAA	790,000.00			
	Food and Accommodation (Phase 1 & 3)	Program Unit	NP-LRP/AA			September - October 2018		GAA	1,100,000.00			
	Procurement of Kits	Program Unit	NP-SVP			September - October 2018		GAA	80,000.00			
	Procurement of T-Shirt	Program Unit	NP-SVP			June - August 2018		GAA	50,000.00			
	Food for the LMIEP Meeting	Program Unit	Shopping			Oct 18		GAA	6,000.00			
	2018 EARLY CHILDHOOD EDUCATION PROGRAM (ECEP)											
	BATCH 9 - MINDANAO CLUSTER											
	Tuition fees and Other Fees for 50 participants	Program Unit	NP-AA			April - May 2018		GAA	950,000.00			
	Food and Accommodation (1st, 2nd & 3rd terms)	Program Unit	NP-LRP/AA			March - May 2018		GAA	4,000,200.00			
	CONSULTATIVE WORKSHOP FOR THE 2ND DRAFT OF THE STANDARDS & GUIDELINES FOR HOME-BASED ECCD PROGRAMS AND THE FINALIZATION WORKSHOP FOR ECCD IN EMERGENCIES											
	Meals and Accommodation	Program Unit	NP-SVP			October-November 2018		GAA	240,000.00			
	Materials	Program Unit	Shopping			October-November 2018		GAA	20,000.00			

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	INDUCTION PROGRAMS OF CHILD DEVELOPMENT WORKERS											Induction Program - 2 DAY Live-In Program that serves as an initial step in keeping ECCD Service Providers up-to-date on recent developments and global views about ECCD.
	Food and Accommodation:											
	Municipality of Lubuagan and Tabuk City, Kalinga, 134 pax	Program Unit	NP-LRP/SVP	Jan 5-11, 2018	Jan 12, 2018	January 13, 2018	GAA	723,600.00				
	Calbayog City, Samar, 110pax	Program Unit	NP-LRP/SVP	January 9-16, 2018	January 17, 2018	January 18, 2018	GAA	594,000.00				
	Municipalities of Lavazares, Gamay, Biri, San Isidro and Rosario, Northern Samar, 141pax	Program Unit	NP-LRP/SVP	January - February 2018			GAA	761,400.00				
	Municipalities of Macrohon, San Juan and Anahawan, Southern Leyte, 88pax	Program Unit	NP-LRP/SVP	January - February 2018			GAA	475,200.00				
	Municipality of Cadiz, Negros Occidental	Program Unit	NP-LRP/SVP	November-December 2018			GAA	750,000.00				
	HUMAN RESOURCE DEVELOPMENT (HRD) PROGRAM ON BECOMING A CHILD DEVELOPMENT TEACHER IN ECCD											The HRD Program on Becoming a Child Development Teacher in ECCD will be delivered using the reflective method of learning which enables participants to think on how to link experiences and new knowledge and skills and use these in the conduct of activities in their Centers.
	Food and Accommodation for Luzon, Visayas, Mindanao Participants and Facilitators	Program Unit	NP-LRP/SVP	October-November 2018			GAA	1,330,000.00				
	Supply and Materials and Postage	Program Unit	NP-LRP/SVP	October-November 2018				112,500.00				
	PROJECT APPROACH AS A TEACHING-LEARNING TOOL FOR RAISING THE PERFORMANCE OF CHILDREN IN SELECTED NCDCs: A CASE STUDY											In December 2017, 9 CDTs from different NCDC sites participated in a 6 days training for Project Approach. Project Based Learning concepts are in harmony with the philosophy of the NCDC Curriculum of Thematic-Integrative Approach and the philosophy of learning by doing. Project-Based Learning uses the skills of communication, critical thinking and collaboration which are life skills children need to develop and to help them cope with kindergarten.
	Food and Accommodation for the CDTs, PPU, Resource Speakers & Facilitators	Program Unit	NP-LRP/SVP	October-November 2018				132,000.00				
	Materials	Program Unit	NP-LRP/SVP	October-November 2018				16,000.00				
	FULL IMPLEMENTATION OF THE NATIONAL CHILD DEVELOPMENT CENTER-ENROLLMENT TRACKING AND INFORMATION SYSTEM (NETIS)											The training will be conducted as part of the development of the NETIS and will be participated by the Child Development Workers and C/MSWDOs of the local government units with completed and operational NCDCs.
	Food and Accommodation for the Participants & Facilitators	ICT	NP-LRP/SVP	October-November 2018				324,000.00				

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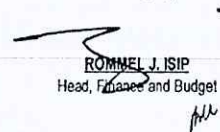
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3	ESTABLISHMENT OF NATIONAL CHILD DEVELOPMENT CENTERS (NCDCs)											To develop a repair and Maintenance Manual for the constructed NCDC Building nationwide and to equip CDTs manning the NCDCs with basic knowledge on proper minor repair and maintenance.
	NCDC Repair and Maintenance Writeshop											
	Food and Accommodation	NCDC Unit	NP-SVPLRP			March-December 2018	PAGCOR	81,000.00				
	Vehicle Rentals, Gasoline & Toll Fees	NCDC Unit	Shopping			March-December 2018	PAGCOR	10,000.00				
	Printing of NCDC Repair and Maintenance Manual, 720 copies	NCDC Unit	NP-SVP			Dec 18	PAGCOR	216,000.00				
	Downloading of Funds to LGUs for the Construction of NCDCs	LGUs	Public Bidding			January - December 2018	PAGCOR	257,250,000.00				
	Transfer of Funds for the Procurement of Signage	PITC	Public Bidding			Sep 18	PAGCOR	15,500,000.00			Equipping the National Child Development Center (NCDC)	
	Transfer of Funds for the Procurement of Contents	PITC	Public Bidding			October -December 2018	PAGCOR	70,000,000.00				
	Transfer of Funds for the Procurement of Computer and Software for NCDCs	PITC	Public Bidding			Sep 18	PAGCOR	6,700,000.00				
	Support Existing Day Care Center	LGUs	Public Bidding/NP			May - December r 2018	PAGCOR	41,000,000.00			In support to establishment of NCDCs	
TOTAL								431,477,983.00				

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