

EARLY CHILDHOOD CARE AND DEVELOPMENT COUNCIL (ECCDC)

Annual Procurement Plan for FY 2023

As of January 31, 2023

Other Category

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)/Actual		Remarks (Brief Description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award		Contract/P O Signing	Total	
1	General Administrative Support									
	2023 ECCDC Anniversary									
	Food	Admin and Finance Unit	NP-SVP		March 2023			50,000.00	50,000.00	
	T-shirt	Admin and Finance Unit	NP-SVP		February - March 2023			25,000.00	25,000.00	
	2023 Mid-Year Assessment and Planning									
	Food and Accommodation	Admin and Finance Unit	NP-LRPV		January - June 2023			300,000.00	300,000.00	
	Rental of Van	Admin and Finance Unit	NP-SVP		January - June 2023			70,000.00	70,000.00	
	2022 Year-End Assessment cum General Assembly									
	Food and Accommodation	Admin and Finance Unit	NP-LRPV		July - December 2023			300,000.00	300,000.00	
	Rental of Van	Admin and Finance Unit	NP-SVP		July - December 2023			70,000.00	70,000.00	
	Repair and Maintenance									
	Maintenance of other IT Office Equipment (Computer, printer, etc.)	ICT Unit	NP-SVP		January - December 2023			300,000.00	300,000.00	
	Cloud Hosting	ICT Unit	NP-SVP		January - December 2023			180,000.00	180,000.00	
	Google Workspace	ICT Unit	NP-SVP		January - December 2023			120,000.00	120,000.00	
	Internet Service Provider Renewal	ICT Unit	NP-SVP		January - December 2023			600,000.00	600,000.00	
	Furniture and Fixtures (Fabrication/Installation/Off-the-shelf Cabinet - 5 units & Steel Cabinets)	Admin and Finance Unit	NP-SVP		January - December 2023			150,000.00	150,000.00	
	Cleaning of chair and sofa	Admin and Finance Unit	NP-SVP		January - December 2023			20,000.00	20,000.00	
Preventive maintenance of Office Equipment (Aircons)	Admin and Finance Unit	NP-SVP		January - December 2023			90,000.00	90,000.00		
Preventive maintenance of Office Equipment (copier, etc.)	Admin and Finance Unit	NP-DC		January - December 2023			110,000.00	110,000.00		
Repair and Maintenance of ECCDC Vehicle and procurement of Spare parts	Admin and Finance Unit	NP-SVP		January - December 2023			200,000.00	200,000.00		
Disinfectant and sanitation of ECCDC Office	Admin and Finance Unit	Shopping		January - December 2023			20,000.00	20,000.00		
Pest Control Services	Admin and Finance Unit	Shopping		January - December 2023			20,000.00	20,000.00		
Office Administrative										
Purchase of Ink for ID PVC Card Printer	Admin and Finance Unit	NP-SVP		January - December 2023			10,000.00	10,000.00		
Purchase of Air Purifier	Admin and Finance Unit	NP-SVP		January - December 2023			36,000.00	36,000.00		
Renewal of Individual of Program Consultant	Admin and Finance Unit	NP-HT		January - December 2023			960,000.00	960,000.00		
Training, Seminars and Workshop	Admin and Finance Unit	NP-SVP		January - December 2023			400,000.00	400,000.00		
2	Operations									
	2.1 Information, Education, Communication and Advocacy (IECA)									
	2023 EARLY YEARS FAIR (3 ONLINE EVENTS AND 1 FACE-TO-FACE)	IECA Unit	NP-SVP		July - November 2023		GAA	900,000.00	900,000.00	
	Engagement of Events Management Team Filipino Sign Language Interpreters	IECA Unit	Shopping		August - November 2023		GAA	36,000.00	36,000.00	

The information, Education, Communication and Advocacy (IECA) Unit will focus on activities for C 2021 that will explain stakeholders at the national, regional and local levels. It is pursuant to the mandate of the Office to expand the ECCDC Services, also through the sectoral collaboration for the advocacy and implementation of ECCDC Programs.

The ECCDC's Early Years Fair will have a theme regarding "Learning through Play". As part of the development of children aged 0-4 years old, the Council will focus on sharing their knowledge on how stakeholders (Child Development Workers and Teachers, leaders and the Private Sector) can help children learn and develop through "Play".

Repair, maintenance and Upgrading of various ECCDC vehicles and equipment

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award		Total	MOOE	CO	
	Facebook Booster	IECA Unit	Shopping	September - November 2023			GAA	5,000.00	5,000.00		
	Supplies										
	Purchase of Plaque	IECA Unit	Shopping	September - October 2023			GAA	8,000.00	8,000.00		
	Purchase of Token	IECA Unit	Shopping	September - October 2023			GAA	6,000.00	6,000.00		
	Resource Speakers for CDT/W Webinar										
	Purchase of Plaque	IECA Unit	Shopping	September - October 2023			GAA	8,000.00	8,000.00		
	Purchase of Token	IECA Unit	Shopping	September - October 2023			GAA	6,000.00	6,000.00		
	Resource Speakers for Webinar										
	Purchase of Plaque	IECA Unit	Shopping	September - October 2023			GAA	6,000.00	6,000.00		
	Purchase of Token	IECA Unit	Shopping	September - October 2023			GAA	4,500.00	4,500.00		
	2023 Early Years Fair Event										
	Food, Venue and Materials	IECA Unit	NP-SVP	September - October 2023			GAA	225,000.00	225,000.00		
	Talent Fee for Performers	IECA Unit	Shopping	October - November 2023			GAA	15,000.00	15,000.00		
	Purchase of Token for the Speakers/Guests	IECA Unit	Shopping	September - October 2023			GAA	110,000.00	110,000.00		
	Polo Shirt	IECA Unit	Shopping	August - October 2023			GAA	22,500.00	22,500.00		
	Supplies and Materials	IECA Unit	Shopping	August - October 2023			GAA	10,525.00	10,525.00		
	Distribution of Advocacy Materials										
	Courier Fee	IECA Unit	Shopping	September - December 2023			GAA	5,500.00	5,500.00		
	Communications Specialist Team	IECA Unit	HT	January - December 2023			GAA	1,200,000.00	1,200,000.00		
	Accommodation for Gathering of Materials										
	Luzon	IECA Unit	Shopping	March - April 2023			GAA	35,200.00	35,200.00		
	Visayas	IECA Unit	Shopping	March - April 2023			GAA	35,200.00	35,200.00		
	Mindanao	IECA Unit	Shopping	March - April 2023			GAA	35,200.00	35,200.00		
	Production of ECCD Publications/Advocacy Materials										
	Printing of Annual Report										
	IECA Seminar, Training and Conference										
	Social Media Campaign										
	Facebook Booster	IECA Unit	NP-SVP	January - December 2023			GAA	150,000.00	150,000.00		
	Taken for Resource Speaker	IECA Unit	Shopping	January - December 2023			GAA	45,000.00	45,000.00		
3	Policy Research and Program Development Division										
	3.1.1 Early Childhood Education Program (ECEP)										
	Early Childhood Education Program (ECEP) 30 CDTs										
	Tuition and other Fees	PPU	NP/AA	March - April 2023			GAA	750,000.00	750,000.00		
	Meals and Accommodation of Scholars	PPU	NP-LRPV	March - April 2023			GAA	2,904,000.00	2,904,000.00		
	Meals and Accommodation of ECCD Staff & Universities/Faculty	PPU	NP-LRPV	March - April 2023			GAA	435,600.00	435,600.00		
	Supplies and Personal Sanitation Kit	PPU	NP-SVP	March - April 2023			GAA	182,460.00	182,460.00		
	3.1.2 Induction Programs of Child Development Workers										
	Accommodation of participants and facilitators	PPU	NP-SVP	March - October 2023			GAA	4,417,600.00	4,417,600.00		
	3.1.3 Integration Program for Child Development										
	Batch 1- 50 Participants										
	Accommodation for Participants	PPU	NP-LRPV	April - May 2023			GAA	990,000.00	990,000.00		
	Accommodation for Facilitators	PPU	NP-LRPV	April - May 2023			GAA	99,000.00	99,000.00		
	Supplies and Materials	PPU	Shopping	January - March 2023			GAA	258,987.50	258,987.50		
	3.1.4. Leading and Management an Integration ECCD Program (LMIEP) Course										
	LMIEP Batch 16 (50 participants)										
	Tuition Fee	PPU	NP-AA	April - October 2023			GAA	800,000.00	800,000.00		

The ECEP is a special customized academic training course for male and female Child Development Workers which is implemented in partnership with a State University with a Masters Program in Early Childhood. It aims to provide male and female Child Development Workers with knowledge, demonstrable skills and abilities, and to enhance their self-confidence and motivation of day-year old girls and boys, including parent mentoring for both mothers and fathers.

The Induction Program aims to immerse the Local Government Unit in the importance of ECCD and to ensure quality Programs and Services.


Integration Program aims to capacitate newly assigned CDTs in the utilization of the National Early Learning Curriculum (NELC) and operationalization and sustainability of ECCD Program and services in the NCDC; it further serves as the pre-service training of Child Development.


To develop an action plan on improving the delivery of integrated ECCD services by 1) strengthening the existing NCDCs, and 2) transforming the remaining DCCs into CDCs in accordance with the ECCD quality standards.

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	Printing of Checklist (Complete Set)	ECEP, HIB, Integration, TOT SYP, Induction	NP-SVP	January - April 2023	January - April 2023	GAA	56,000.00	56,000.00			
	Printing of Checklist (Record 1 & 2)	ECEP	NP-SVP	January - April 2023	January - April 2023	GAA	3,500.00	3,500.00			
	Printing of EYA	Integration, Induction	Shopping	January - February 2023	January - February 2023	GAA	5,100.00	5,100.00			
	Printing of LRPs Complete Sets	ECEP, HIB, Integration	PB	January - April 2023	January - April 2023	GAA	225,000.00	225,000.00			
	Printing of NELF	Integration, Induction	Shopping	January - February 2023	January - February 2023	GAA	9,280.00	9,280.00			
	Printing of Community Mapping	Integration	NP-SVP	January - February 2023	January - February 2023	GAA	55,930.00	55,930.00			
	Printing of Camp Bullitt Brochure	Integration	Shopping	January - February 2023	January - February 2023	GAA	1,400.00	1,400.00			
	Printing of Integration Modules	Integration	NP-SVP	January - February 2023	January - February 2023	GAA	94,500.00	94,500.00			
	Printing of Training Modules on ECCD III	ECCD III	NP-SVP	March - April 2023	March - April 2023	GAA	125,000.00	125,000.00			
	Printing of ECCD Brochure	Integration	Shopping	January - February 2023	January - February 2023	GAA	1,400.00	1,400.00			
	Printing of Guide for Program Supervisors amu	Home-Based	Shopping	February - March 2023	February - March 2023	GAA	19,500.00	19,500.00			
	Printing of Guidebook for Parents	Home-Based	Shopping	February - March 2023	February - March 2023	GAA	37,500.00	37,500.00			
	Printing of Weekly Plan and Parent Journals	Home-Based	NP-SVP	February - March 2023	February - March 2023	GAA	108,000.00	108,000.00			
						Php	85,764,762.50				

Prepared by:

CORAZON C. CASTRO
 Admin. Officer

Recommending Approval:

NECITAS D. LARGO
 Chief/Administrative Officer

Approved by:

ROMMEL J. ISIP
 OIC, Office of the Vice-Chairperson
 & Executive Director